

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JUNE 30, 2021

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Youngblood Brown called the meeting to order at 6:00 P.M.

ROLL CALL

Mrs. Youngblood Brown - President
Mrs. Perez - Vice President
Mr. Grant

Dr. Critelli
Mr. Zambrano
Mr. Covin

Rev. Bennett
Ms. McCaskill
Mrs. Peters

Board attorney - Afshan T. Ajmiri Giner, Esq.,

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Youngblood Brown, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Youngblood Brown made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Comments from the Finance Committee Chair - Mrs. Youngblood Brown

Motion was made by Mr. Covin, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (9), Nays (0), Absent (0)

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of May 25, 2021
- Regular Meeting minutes of May 26, 2021

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY21 APRIL TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY21 April Transfers as listed be approved for the month ending April 30, 2021.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: June 30, 2021

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - APRIL 30, 2021**

That the Board approve the Board Secretary's Report for the month ending April 30, 2021 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - APRIL 30, 2021**

That the Board approve the Report of the Treasurer for the month ending April 30, 2021 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the April 30, 2021 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of April 30, 2021 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: June 30, 2021

E. **SECRETARY'S REPORT (continued)**

Motion was made by Dr. Critelli, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (F6).

Ayes (7), Nays (0), Abstain (2) Mr. Zambrano and Mrs. Peters, Absent (0)

6. **BILLS AND CLAIMS – MAY 1 - 31, 2021 AND JUNE 1 - 29, 2021 FOR CITY OF LONG BRANCH AND AMY'S YOGABILITIES**

That the Board approve the bills and claims for May 1 - 31, 2021 and June 1 - 29, 2021 for City of Long Branch and Amy's Yogabilities (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Covin, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (F7 – F9).

Ayes (9), Nays (0), Absent (0)

7. **BILLS AND CLAIMS - MAY 1 - 31, 2021 AND JUNE 1 - 29, 2021 EXCLUDING CITY OF LONG BRANCH AND AMY'S YOGABILITIES**

That the Board approve the bills and claims for May 1 - 31, 2021 and June 1 - 29, 2021 excluding City of Long Branch and Amy's Yogabilities (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2021**

That the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2021 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2021**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2021 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey
STUDENT REGISTRATION
(as of May 2021)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				168	195	180	543			543
Kdg		41		102	96	121	360			360
1st	110	127	118				355			355
2nd	123	141	112				376			376
3rd	89	151	117				357			357
4th	81	176	98				355			355
5th	89	175	81				345			345
6th							0	341		341
7th							0	310		310
8th							0	380		380
9th							0		371	371
10th							0		362	362
11th							0		331	331
12th							0		339	339
MCI	12						12	11	14	37
MD							0			0
BD	6		1				7	8	18	33
LD			32				32	51	42	125
SLD	56						56	2		58
AUT	16		26				42	13	17	72
PD			4		1	15	20			20
OOD	6	0	2	0	6	3	17	12	16	45
Home Instruction							0			0
TOTAL	588	811	591	270	298	319	2877	1128	1510	5515

May 2020										
(Remote Learning due to COVID-19)										
School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
Totals							0			0

F. **SUPERINTENDENT'S REPORT**

A. **STUDENTS OF THE MONTH - JUNE**

The following students have been selected as "Students of the Month" for June;

Amerigo A. Anastasia School
Audrey W. Clark School
George L. Catrambone School
Gregory School
Joseph M. Ferraina ECLC
Lenna W. Conrow School
Morris Avenue School
Middle School
High School
Historic High School

Davi Oliveira Silva
Natalie Lemus
Kevin Cruz
Brenda Jimenez-Lopez
Bonji Kenyatta Salaam
Madison Simmons
Karolyne Martins DeOliveira
Carson Jack
Morgan Priester
Kevin Moreno Rojas

B. **CONTRACTED SERVICES - FY2021 - APPENDIX F-1**

G. **GENERAL ITEMS**

Comments from the Athletics Committee Chair (APPENDIX G-1)

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (G1 – G5).

Ayes (8), Nays (0), Abstain (1), Mr. Zambrano, Absent (0)

1. **APPROVAL OF AGREEMENT WITH RWJ BARNABAS HEALTH – ONE SOURCE**
That the Board approve an agreement with RWJ Barnabas Health – One Source for an Employee Assistance Program for FY2022 at a total cost not to exceed \$17,670.
2. **APPROVAL OF INSURANCE PROPOSALS - 2021 - 2022**
That the Board approve Selective Insurance Company for the 2021 - 2022 school year for coverage for Public Official Bonds at a cost not to exceed \$1,980 and Commercial Crime Policy at a cost not to exceed \$1,797.
3. **AUTHORIZATION TO FILE RESOLUTION FOR RENEWAL OF APPROVAL TO USE THE ALTERNATE METHOD OF COMPLIANCE BY PROVIDING TOILET FACILITIES OUTSIDE PRE-K/K CLASSROOMS**
That the Board adopt the following resolution and authorize it to be filed for the 2021 - 2022 school year.

RESOLUTION

BE IT RESOLVED that, pursuant to N.J.A.C. 6A:26-6.3, the Long Branch Public Schools elect to use the alternate method of compliance by providing toilet rooms adjacent to or outside of the classroom in lieu of individual toilet rooms in each classroom.

BE IT FURTHER RESOLVED that, school children utilizing such toilet rooms will be accompanied by an instructional assistant to the toilet between the regular classroom and the toilet room adjacent to or outside of their regular classrooms at the following locations; Morris Avenue School, Lenna W. Conrow School and Holy Trinity.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Abstain: 1 (Mr. Zambrano)
Absent: 0
Date: June 30, 2021

4. **APPROVAL OF DEPOSIT INTO THE MAINTENANCE RESERVE ACCOUNT**
That the Board approve a deposit in an amount not to exceed \$2 million into the maintenance reserve account.

G. **GENERAL ITEMS (continued)**

5. **APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE YMCA**

That the Board approve the Memorandum of Understanding with the Community YMCA Counseling and Social Services to provide children's mental health services to special needs and emotionally challenged students during the 2021 - 2022 school year. The agreement will be in effect from July 1, 2021 to June 30, 2022 at an amount not to exceed \$24,500.

Motion was made by Mr. Covin, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (G6 – G13).

Ayes (9), Nays (0), Absent (0)

6. **NJSIAA (NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION) MEMBERSHIP**

That the Board approve the following NJSIAA Membership statement for the 2021-2022 school year:

Pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3 et seq), the Long Branch Public Schools agree to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA, as participating members, including all rules governing student-athlete eligibility.

7. **APPROVAL OF INSURANCE PROPOSALS - 2021 - 2022**

That the Board approve the following insurance coverage for the 2021 - 2022 school year:

TYPE OF POLICY	2020 - 2021 PREMIUM	2021 - 2022 PREMIUM	INSURANCE COMPANY
Package including property, crime, inland marine, general liability - \$5M liability/Cyber	\$549,211	\$624,706	DIPLOMA
Automobile	\$23,213	\$26,976	DIPLOMA
Educators Legal Liability - \$5M liability	\$125,491	\$144,688	DIPLOMA
Umbrella - \$15M x \$5M AL/GL/EDLL	\$31,787	\$51,637	DIPLOMA
Travel Accident (Three year term - \$2,250/Bill \$750 annually	\$750	\$750	Hartford
Environmental	\$21,898	\$22,885	Greenwich

G. **GENERAL ITEMS (continued)**

7. **APPROVAL OF INSURANCE PROPOSALS - 2021 – 2022 (continued)**

TYPE OF POLICY	2020 - 2021 PREMIUM	2021 - 2022 PREMIUM	INSURANCE COMPANY
NJUEP Excess - \$20M Unshared Limit - Hudson/Allied World/Evanston-Markel	\$41,050	\$40,411	NJUEP
Cyber	\$17,706 - 19 month	Included	DIPLOMA
TOTAL	\$811,106	\$912,053	

8. **WORKER'S COMPENSATION INSURANCE - 2021 - 2022**

That the Board approve participation with **New Jersey Schools Insurance Group (NJSIG)** for the period July 1, 2021 through June 30, 2022 at a cost of \$775,984 for Worker's Compensation and \$22,793 for a Supplemental Indemnity Policy which represents a decrease of 16%.

9. **APPROVAL OF RECIPROCITY AGREEMENTS WITH BRICK TOWNSHIP AND TOMS RIVER**

That the Board approve the continuation of the reciprocity agreements with the Brick Township Board of Education and Toms River Regional School District for medical services - **APPENDIX G-2.**

10. **APPROVAL OF GROUP MEDICAL PSEUDO RATES**

That the Board approve the group medical pseudo rates for the period of July 1, 2021 through June 30, 2022 as listed on **APPENDIX G-3.**

11. **APPROVAL OF LEA PLAN FOR SAFE RETURN TO IN-PERSON INSTRUCTION**

That the Board approve the LEA Plan for Safe Return to In-Person Instruction and Continuity of Services - **APPENDIX G-4.**

12. **APPROVAL TO ACCEPT THE FY2022 IDEA CONSOLIDATED FORMULA GRANT**

That the Board approve the acceptance of the FY2022 IDEA Consolidated Formula Grant Award. The FY2022 allocations are as follows:

1. Basic - \$1,659,511 (Non-Public Portion - \$11,654)
2. Pre-School - \$46,608

That the Board approve **JanetLynn Dudick, Ph.D.**, Assistant Superintendent For Pupil Personnel Services, to serve as the District's contact person for the above actions.

And that **Francisco E. Rodriguez**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

13. **APPROVAL TO FILE THE SUSTAINABLE NEW JERSEY GRANT**

That the Board approve the filing of the Sustainable New Jersey grant in the amount of \$10,000 on behalf of the Morris Avenue School.

That the Board authorize **Alisa Aquino, Director of Grants**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

Motion was made by Mrs. Peters, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (G14 – G16).

Ayes (9), Nays (0), Absent (0)

14. **APPROVAL TO FILE THE FY2022 ESEA CONSOLIDATED GRANT**

That the Board approve the filing of the FY2022 ESEA Consolidated Grant application in the amount of \$2,132,167. The breakdown is as follows:

Title I Part A Basic	\$1,501,789
Title II Part A	\$ 171,866
Title III	\$ 310,681
Title III - Immigrant	\$ 35,272
Title IV	<u>\$ 112,559</u>
TOTAL	\$2,132,167

That the Board authorize **Alisa Aquino, Director of Grants**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

15. **APPROVAL TO ACCEPT THE FY2020 SCHOOL SECURITY DISCRETIONARY GRANT**

That the Board approve the acceptance of the FY2020 School Security Discretionary Grant for the 2020 - 2021 school year in the amount of \$286,080.

That the Board authorize **Alisa Aquino, Director of Grants**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

16. **GIFTS TO SCHOOLS**

That the Board accept the following gifts to schools indicated:

Queen Bee Designs, LLC	125 Masks for Prom (Value: \$1,000)
Dr. Yvonne Johnson	1 - HP Laptop Computer (Value: \$500)

G. **GENERAL ITEMS (continued)**

16. **GIFTS TO SCHOOLS (continued)**

Markus Rodriguez (DEI)

1- American DJ Gobo Projector LED
(Value: \$150)

1 - Wired Microphone (Value: \$50)

1 - High Performance DJ Scan 250 HP Light
(Value: \$700)

1 - UV Lamplite (Value: \$35)

1- Elation Professional UV Wash Lamp
(Value: \$300)

H. **PERSONNEL ACTION**

Comments from the Governance Committee Chair - APPENDIX H-1

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (H1 – H5).

Ayes (9), Nays (0), Absent (0)

1. **RESCIND EMPLOYMENT - CONTRACTUAL POSITION**

That the Board rescind the employment contract for the following individuals:

PAOLA HARVEY, Instructional Assistant, effective June 15, 2021.

ALEXIS PICKETT, Special Education Science Teacher, effective June 2, 2021.

2. **RETIREMENT**

That the Board accept with regret and best wishes the retirement of the following individual:

CHARLENE ARCANGELO, School Nurse, effective December 1, 2021. Mrs. Arcangelo has a total of 25 years and 5 months of service.

MARGARITA DELGADO, Custodian, effective July 1, 2021. Ms. Delgado has a total of 27 years of service.

ANTHONY MAGLIARO, Teacher, effective July 1, 2021. Mr. Magliaro has a total of 19 years of service.

RAFFAELA PAGANO, Instructional Assistant, effective July 1, 2021. Mrs. Pagano has a total of 20 years of service.

ELSA VILLALOBOS, Instructional Assistant, effective July 1, 2021. Mrs. Villalobos has a total of 10 years of service.

3. **RESIGNATION - CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

ASHLEY BENO Teacher, effective July 1, 2021.

TRISTIN FLECK, Student Facilitator, effective July 1, 2021.

ROBERTA FREEMAN Ed.D., Chief Academic Officer, effective August 28, 2021.

STEPHANIE GAINES, Teacher, effective July 1, 2021

RAUL RIVERA, Corridor Aide, effective July 1, 2021.

H. **PERSONNEL ACTION (continued)**

3. **RESIGNATION - CONTRACTUAL POSITION (continued)**

MELINDA RODRIGUEZ, Teacher, effective July 1, 2021.

ELIZABETH WEST, Teacher, effective July 1, 2021.

4. **RESIGNATION - STIPEND POSITION**

That the Board accept the resignation of the following individuals:

JAMIE LYNN BAZYDLO, Summer School mathematics teacher, effective June 1, 2021.

JILL CARERI, Elementary Summer Learning Program Teacher, effective June 7, 2021.

MELISSA COOPER, High School Summer School History Teacher, effective June 8, 2021.

RALPH DEFILLIPO, Middle School Summer Corridor Aide, effective June 30, 2021.

BOGUMILA HOUT, Central Registration Medical File Screener, effective June 2, 2021.

SHAWN O'NEILL, Elementary Summer Learning Teacher, effective June 2, 2021.

SARA ORTIZ, Extended School Year Summer Program Instructional Assistant, effective June 16, 2021.

MARTHA PRIETO, Elementary Summer Learning Teacher, effective May 28, 2021.

REBECCA SCHWARTZ, Mentor for 2021-2022 School Year, effective June 21, 2021.

AMANDA SILLER, 21st CCLC Summer Program Elective Teacher and Academic Lab Teacher, effective June 2, 2021.

TA'TYANA SNELLING, Early Childhood Summer Learning Instructional Assistant, effective June 16, 2021.

5. **CREATION OF NEW POSITION - RESOLUTION AND JOB DESCRIPTION**

That the Board approve the creation of a Wellness Coach position as listed on **APPENDIX H-2a** and **APPENDIX H-2b**.

Motion was made by Mr. Covin, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (H6 – H9).

Ayes (9), Nays (0), Absent (0)

6. **CREATION OF NEW POSITIONS - RESOLUTION**

That the Board approved the creation of (1) Funded Grants Secretary position and (1) Middle School Corridor Aide position as listed on **APPENDIX H-3**.

7. **STAFF TRANSFERS FOR THE 2021-2022 SCHOOL YEAR**

That the Board approve the transfer of staff for the 2021-2022 school year as listed on **APPENDIX H-4**.

8. **APPOINTMENT OF AFFIRMATIVE ACTION OFFICER**

That the Board approve the appointment of **JENA VALDIVIEZO** as the Affirmative Action Officer for the 2021 calendar year.

9. **APPOINTMENT OF TITLE IX OFFICER FOR THE 2021-2022 SCHOOL YEAR**

That the Board approve the appointment of **JENA VALDIVIEZO** as the Title IX Officer for the 2021 calendar year.

H. **PERSONNEL ACTION (continued)**

Motion was made by Mr. Covin, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (H10).

Ayes (9), Nays (0), Absent (0)

10. **APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

WILLIAM ANDERSEN

ESL Teacher
High School
BA, Step 2
\$56,161.00

Certification: Teacher of English as a Second Language

Education: Georgian Court University

Replaces: Angello Villarreal (resigned)

(Acct. # 15-240-100-101-000-01-00) (UPC # 0083-01-ESLAN-TEACHR)

Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

LUKE BALINA

Special Ed. Math Teacher
Middle School
BA, Step 1
\$55,411.00

Certification: Teacher of Students with Disabilities

Education: The College of New Jersey

Replaces: Angelica Hernandez (reassignment)

(Acct. # 15-213-100-101-000-02-00) (UPC # 1463-02-LDMTH-TEACHR)

Effective: September 1, 2021

PETER BUTTITTA

Special Ed. History Teacher
High School
BA, Step 5
\$59,111.00

Certification: Teacher of Students with Disabilities, Teacher of Social Studies

Education: East Stroudsburg University of Pennsylvania

Replaces: Jennifer Santana (reassignment)

(Acct. # 15-213-100-101-000-01-00) (UPC # 0117-01-SERSR-TEACHR)

Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

H. **PERSONNEL ACTION (continued)**

10. **APPOINTMENT OF CERTIFIED STAFF (continued)**

CHRISTINA FONTANA

Special Ed. Math Teacher
Audrey W. Clark School
BA, Step 1
\$55,411.00

Certification: Teacher of Students with Disabilities, Teacher of Mathematics
Education: Georgian Court University
Replaces: Mary Jensen (retired)
(Acct. # 15-209-100-101-000-06-00) (UPC # 1307-06-SEBDC-TEACHR)
Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

JILLIAN HAGGARD

Spanish Teacher
High School
BA, Step 2
\$56,161.00

Certification: Teacher of Spanish
Education: Villanova University
Replaces: Adrian Castro (transfer)
(Acct. # 15-140-100-101-000-01-00) (UPC # 0971-01-WRDLG-TEACHR)
Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

EDWARD HANKS

Library Media Specialist
High School
MA, Step 4
\$62,011.00

Certification: School Library Media Specialist
Education: Rutgers University
Replaces: Colleen Alcott (retiring)
(Acct. # 15-000-222-100-000-01-00) (UPC # 0147-01-LIBRY-TEACHR)
Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

VANESSA JAMES

Special Ed. Science Teacher
High School
BA, Step 1
\$55,411.00

Certification: Teacher of Students with Disabilities, Teacher of Biological Science
Education: Kean University
Replaces: Ruth Sheckler (retirement)
(Acct. # 15-213-100-101-000-01-00) (UPC # 0118-01-SERSR-TEACHR)
Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

H. **PERSONNEL ACTION (continued)**

10. **APPOINTMENT OF CERTIFIED STAFF (continued)**

MICHELLE PETILLO

English Teacher
Audrey W. Clark School
BA, Step 1
\$55,411.00

Certification: Teacher of English
Education: Stockton University
Replaces: Angeline Flores (transfer)
(Acct. # 15-140-100-101-000-06-00) (UPC # 1194-06-HSACH-TEACHR)
Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

KIM PORZIO

Special Ed. PreK Teacher
Lenna W. Conrow ECLC
BA, Step 3
\$56,911.00

Certification: Students with Disabilities
Education: Rutgers University
Replaces: New Creation
(Acct. # 15-216-100-101-000-08-60) (UPC # 1563-08-PRESC-TEACHR)
Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

SILVIA RAINHO

Bilingual School Counselor
Gregory School
MA, Step 6
\$64,061.00

Certification: School Counselor
Education: Kean University
Replaces: Tonianne Lisanti (transfer)
(Acct. # 15-000-218-104-000-07-00) (UPC # 1202-07-GUIDN-TEACHR)
Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

GINA RUSSOMMANO

Special Education Teacher
Audrey W. Clark
MA, Step 4
\$62,011.00

Certification: Teacher of the Handicapped
Education: Monmouth University
Replaces: New Creation
(Acct. # 15-209-100-101-000-06-00) (UPC # 1561-06-SELDI-TEACHR)
Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

H. **PERSONNEL ACTION (continued)**

10. **APPOINTMENT OF CERTIFIED STAFF (continued)**

AQUILINA SANATANA

Chemistry Teacher
High School
MA, Step 11
\$69,661.00

Certification: Teacher of Physical Science

Education: Rutgers University

Replaces: Jenna Anderson (reassignment)

(Acct. # 15-140-100-101-000-01-00) (UPC # 1392-01-SCNCE-TEACHR)

Effective: September 1, 2021 *Pending Pre Employment Physical and Fingerprints**

Motion was made by Mrs. Peters, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (H11 – H13).

Ayes (9), Nays (0), Absent (0)

11. **APPOINTMENT OF DISTRICT HEAD NURSE/NURSE PRACTITIONER**

That the Board approve the following named individual as District Head Nurse/Nurse Practitioner:

VIRGINIA CARREIRA, District at \$134,516.00, effective July 1, 2021. Replaces: Kathleen Celli (retirement). (Acct. # 11-000-213-100-000-11-00, 20-453-240-104-000-20-00) (UPC # 0035-01-SBYSV-DIRSBY).

12. **APPOINTMENT OF DIRECTOR OF CURRICULUM, PLANNING AND TEACHER DEVELOPMENT**

That the Board approve the following named individual as Director of Curriculum, Planning and Teacher Development:

NICOLE ESPOSITO, Central Office at \$105,000.00, effective July 1, 2021. Replaces: New Creation. (Acct. # 11-000-221-102-000-10-00) (UPC # 1593-10-OFCSA-DIRCUR).

13. **APPOINTMENT OF SUPERVISOR OF HUMANITIES 6-12**

That the Board approve the following named individual as Supervisor of Humanities 6-12:

ANNE GILL, District at \$90,000.00, effective July 1, 2021. Replaces: Nicole Esposito (reassignment). (Acct. # 11-000-221-102-000-12-00) (UPC #1178-12-HUMAN-SUPER)

Motion was made by Mr. Covin, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (H14 – H19).

Ayes (9), Nays (0), Absent (0)

14. **APPOINTMENT OF SUPERVISOR OF SCIENCE 6-12**

That the Board approve the following named individual as Supervisor of Science 6-12:

JENNA ANDERSON, District at \$90,000.00, effective July 1, 2021. Replaces: Jenna Valdiviezo (reassignment). (Acct. # 11-000-221-102-000-12-00) (UPC # 1169-12-SCI612-SUPER).

H. **PERSONNEL ACTION (continued)**

15. **APPOINTMENT OF HVAC LICENSED MECHANIC**

That the Board approve the following named individual as HVAC Licensed Mechanic:

TIMOTHY BADGLEY, District at \$85,000.00, effective Pending Pre Employment Physical and Fingerprints*. Replaces: New Creation.
(Acct. # 11-000-262-100-000-12-01) (UPC # 1598-12-OFB&G-HVACME).

16. **APPOINTMENT OF 12 MONTH SECRETARIES**

That the Board approve the following named individuals as 12 Month Secretaries:

JENNA BELLAGAMBA, High School Guidance Office at Level 3, 12 Month Step 1 at \$50,743.00, effective July 1, 2021 Pending Pre Employment Physical and Fingerprints*. Replaces: Jamie DiPersio (Acct. # 15-000-218-105-000-01-00) (UPC # 0198-01-HSACP-SEC123).

JOCELYN GRAHAM, Office of Grants and Innovative Programs at Level 3, 12 Month Step 1 at \$50,743.00, effective July 1, 2021 Pending Pre Employment and Fingerprints*. Replaces: New Creation. (Acct. # 11-000-221-105-000-12-00) (UPC # 1595-12-FNDGT-SEC123).

17. **APPOINTMENT OF CORRIDOR AIDE**

That the Board approve the following named individual as Corridor Aide:

JAMES IANICELLI, High School at Step 1 \$43,470.00, effective September 1, 2021 Pending Pre Employment Physical*. Replaces: Raul Rivera (reassignment).
(Acct. # 15-000-262-107-000-02-00) (UPC # 1597-02-SCRTY-CORAIID).

18. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

That the Board approve the following named individuals as Instructional Assistants:

BRITTANI BROWN, Lenna W. Conrow ECLC at Step 1, \$16.00/hr. + \$250 Stipend for BA, effective September 1, 2021 Pending Pre Employment and Fingerprints*. Replaces: William George (transfer). (Acct. # 20-218-100-106-000-08-00) (UPC # 0746-08-PRESC-PARAPF).

SUSAN COSTELLO, Gregory Elementary School at Step 1, \$16.00/hr. \$250 Stipend for BA, effective September 1, 2021 Pending Pre Employment and Fingerprints*. Replaces: Virginia Feldman (retired). (Acct. # 15-213-100-106-000-07-00) (UPC # 0451-07-FIRSTGR-PARA).

ISABELLE DE ABREU, Amerigo A. Anastasia Elementary School at Step 1, \$16.00/hr., effective September 1, 2021 Pending Pre Employment Physical*. Replaces: Theresa Monteiro (retirement). (Acct. # 15-204-100-106-000-03-00) (UPC # 0453-03-SELDI-PARAPF).

TERRY HICKS, High School at Step 1, \$16.00/hr. \$250 Stipend for BA, effective September 1, 2021 Pending Pre Employment and Fingerprints*. Replaces: New Creation. (Acct. # 15-201-100-106-000-01-00) (UPC # 1110-01-SEMCI-PARAPR).

H. **PERSONNEL ACTION (continued)**

18. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS (continued)**

EMMANUEL ITZOL, Audrey W. Clark Alternative Academy at Step 3, \$17.09/hr., effective September 1, 2021 Pending Pre Employment and Fingerprints*. Replaces: New Creation. (Acct. # 15-209-100-106-000-06-00) (UPC # 1594-06-SEBDC-PARAPF).

19. **APPOINTMENT OF ONE-TO-ONE (1:1) INSTRUCTIONAL ASSISTANT**

That the Board approve the following named individual One-To-One (1:1) Instructional Assistant:

JASON CORLEY JR., Amerigo A. Anastasia Elementary School at Step 6, \$18.21/hr., effective September 1, 2021 Pending Pre Employment Physical*. Replaces: Jessica Molina. (Acct. # 15-214-100-106-000-03-00) (UPC # 0592-03-SEAUT-PARAPF).

20. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the annual stipend positions listed below:

DISTRICT

Building Security

\$15.00/hr.

Dactilia Booth, David Booth, Mary Boyce, Ja'Londa Boyd, Marjorie Chulsky, Devron Clark, Bruce Clay, Charles Condone, Joseph DeFillipo, Ralph DeFillipo, Tariq Durant, Felicia Gadson, Margaret Johnson, Kimberly Jones, Michael Jones, Terrence King, Joseph Lebron, Fermin Luna-Hernandez, Rosa Melo, Stephane Moise, Ruby Nazon, Donna Perreira, Megan Renzo-Mazza, Scott Rothberg, Denise Rosa, Kevin Schaubert, Karen Stout, Charles Taylor Jr., Roszita Tatum, Juliette Trombetta, Charles Widdis, Joseph Winter

Building Site Supervisors

\$25.75/hr.

Charles Condone, Felicia Gadson, Margaret Johnson, Kimberly Jones, Fermin Luna Hernandez, Kevin Schaubert, Charles Widdis

21. **PART-TIME AND STIPEND POSITIONS - SUMMER 2021**

That the Board approve/ratify the part-time and stipend positions as listed below:

AWC/HS Summer School Teachers

\$35.00/hr.

Thomas Boyce, Daniel Brownridge, Blair Kiss

AWC/HS Substitute Summer School Teacher

\$35.00/hr.

Kristy Corcoran

HS Summer School AP Statistics Teacher

\$35.00/hr.

Sean Fitzgerald

HS Summer Science Teacher

\$35.00/hr.

Peter Larrabee

H. **PERSONNEL ACTION (continued)**

21. **PART-TIME AND STIPEND POSITIONS - SUMMER 2021 (continued)**

<u>HS Summer Wt. Room Supervisor (a.m.)</u> Luke Balina (Step 6)	\$1,000.00
<u>MS Summer School Corridor Aides</u> Zayra De Moraes, Denise Rosa	\$20.00/hr.
<u>Summer Nurse (Sports Physicals)</u> Mary Whalen	\$38.00/hr.
<u>Substitute Summer Nurses</u> Bogumila Hout, Roxana Santiago, Noreen Schifano	\$38.00/hr.
<u>ELL Student Examiner</u> Sabrina Sheerin	\$26.00/hr.
<u>Substitute Summer Secretary</u> Margarita Cajas	\$25.00/hr.
<u>Project AWARE Task Force</u> Nikkia Blair, Megan Bolger, Tonniane Lisanti, Karina McIntyre, Lauren Sweet, Nicole Trainor	\$63.86/hr.

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (H22).

Ayes (7), Nays (0), Abstain (2) Mr. Zambrano and Rev. Bennett, Absent (0)

22. **PART-TIME AND STIPEND POSITIONS - SUMMER 2021**

That the Board approve/ratify the part-time and stipend positions as listed below:

<u>Project AWARE Task Force</u> Jenna Camacho	\$63.86/hr.
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Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (H23 – H24).

Ayes (8), Nays (0), Abstain (1) Rev. Bennett, Absent (0)

23. **EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2021**

That the Board approve/ratify the extended school year stipend positions as listed:

<u>Counselor</u> Kerry Keating	\$63.86/hr.
<u>Related Services BCBA</u> Allison Buleza, Sarah Meyer	\$63.86/hr.
<u>Related Services Speech</u> Alexa Lopez	\$63.86/hr.

H. **PERSONNEL ACTION (continued)**

23. **EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2021 (continued)**

Special Education Teachers \$35.00/hr.

(MS): MaryAnne Moriarty

(AWC): Ja'Londa Boyd

(ELEM): Rebecca Fackenthal, Lisa Kean

Substitute Special Education Teachers \$35.00/hr.

Ciara Clayton, Stephanie Kircher

Instructional Assistants \$18.00/hr.

Karla Bermudez Hernandez, Veronica Billy, Shannon Booth, Jason Corley Jr., Susan Costello*, Christine Decicco*, Jennifer Flint*, Ja'Keia Goff, Felice Ponce*, Fiona Potter, Ta'Tyana Snelling, Karen Stout, Sydney Stout*, Altenise Toon, Raejeen Walker*

CHILD STUDY TEAM EVALUATIONS: LDTC, Occupational Therapist, School Psychologist, Social Worker, Speech Therapist, Teachers (General Education and Special Education Certified).

CST Evaluations \$350.00/case

(Speech): Marjani Morgan

(School Social Worker): Sarah Martin

(School Psychologist): Melissa D'Ambrisi

CST Case Workers \$150.00/case

(Speech): Marjani Morgan

(School Social Worker): Sarah Martin

(School Psychologist): Melissa D'Ambrisi

CST Case Conference Workers \$75.00/case

(Speech): Marjani Morgan

(School Social Worker): Sarah Martin

(School Psychologist): Melissa D'Ambrisi

24. **EARLY CHILDHOOD, KINDERGARTEN, AND ELEMENTARY SUMMER LEARNING PART - TIME AND STIPEND POSITIONS - SUMMER 2021**

That the Board approve/ratify the following part-time and stipend positions as listed:

Early Childhood Preschool Teachers \$35.00/hr.

Elaine Atkinson, Ciara Clayton, Jason Corley Jr.,

Tamara Genovese, Leah Oppito, Kim Porzio*

Early Childhood Substitute Teachers \$35.00/hr.

Carrie Cho, Kamilla Dos Santos, Jennifer Long

Elementary Teachers \$35.00/hr.

Fabiane Flores Tirado, Carlos Gomez, Andrew Morales,

Gina Russomanno*, Ana Warner

Elementary Substitute Teachers \$35.00/hr.

Bruce Clay, Arleen Mavorah, Erin McConville, Fiona Potter

H. **PERSONNEL ACTION (continued)**

24. **EARLY CHILDHOOD, KINDERGARTEN, AND ELEMENTARY SUMMER LEARNING PART - TIME AND STIPEND POSITIONS - SUMMER 2021 (continued)**

Lifeguard/Swim Instructor \$35.00/hr.
Richard Ricigliano

Elementary Secretary \$25.00/hr.
Margaret Johnson

Elementary Corridor Aide \$20.00/hr.
Joseph Winter

Early Childhood Instructional Assistants \$18.00/hr.
Emmanuel Itzol*, Stephane Moise, Sara Ortiz,
Donna Perreira, Silvia Rainho*, Altemise Toon

Motion was made by Ms. McCaskill, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (H25).

Ayes (7), Nays (0), Abstain (2) Mrs. Perez and Rev. Bennett, Absent (0)

25. **EARLY CHILDHOOD, KINDERGARTEN, AND ELEMENTARY SUMMER LEARNING PART - TIME AND STIPEND POSITIONS - SUMMER 2021**

That the Board approve/ratify the following part-time and stipend positions as listed:

Early Childhood Preschool Teachers \$35.00/hr.
Lamar Bennett

Elementary Teachers \$35.00/hr.
Elisa Perez

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (H26 – H28).

Ayes (9), Nays (0), Absent (0)

26. **21ST CCLC PART-TIME AND STIPEND POSITIONS - SUMMER 2021**

That the Board approve/ratify the part-time and positions as listed:

Summer Program Elective Teachers \$35.00/hr.
Jasmine Gomez, Pierre Joseph

27. **MEDICAL FILE SCREENER FOR CENTRAL REGISTRATION - SUMMER 2021**

That the Board approve the credentialed nurse as listed below:

Laquasia Simonian \$31.43/hr.

**Pending Fingerprints*

H. **PERSONNEL ACTION (continued)**

28. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2021**

That the Board approve/ratify the following coaching/athletic stipend appointments:

Event Workers

paid Per Athletic Event Fee Schedule

Luke Balina, Shane Baker, Cynthia Branch, Anissa Berry, Veronica Billy, Ja'Londa Boyd, Dorothy Bowles, Devron Clark, Bruce Clay, Ardenia Clayton, Danisha Clayton, Jason Corley Jr., Laurie Dalton, Ralph DeFillipo, Michael Dennis, Zayra DeMoraes, Tariq Durant, Alexandra Gadson, Felicia Gadson, Jasmine Gomez, Donte Hart, Jamie Hayes, Brenda Itzol, Emmanuel Itzol*, Margaret Johnson, Terry Johnson, Kimberly Jones, Michael Jones, Terrence King, Joseph Lebron, Richard Logan, Ruby Nazon, Stephane Moise, Kristopher Parker, Twana Richardson, Jordan Rodriguez, Manuel Rosario, Scott Rothberg, Ana Saner, Frank Scarlata, Ta'Tyana Snelling, Karen Stout, Altemise Toon, Juliette Trombetta, Darnell Tyler, Samantha Vieira, Elyse Williams

HIGH SCHOOL

CATEGORY 1

STEP

Asst. Equipment Manager

Jamie Hayes	10	\$4,200.00
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Varsity Cheerleading Head Coach

Essence Davis	6	\$7,500.00
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Varsity Cheerleading Asst. Coach

Rafaela Saude	6	\$4,700.00
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Varsity Field Hockey Asst. Coaches

Kristen Clarke	8	\$5,200.00
Alyssa Tavernise	9	\$5,400.00

Varsity Football Asst. Coaches

Terrence King	10	\$6,000.00
Shawn Brown	10	\$6,000.00
Gregory Penta	9	\$5,400.00
Chad King	10	\$6,000.00
Benjamin Woolley	10	\$6,000.00

Freshman Football Head Coach

Jamil Pitts	9	\$4,800.00
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Freshman Football Asst. Coaches

Devron Clark	8	\$4,100.00
Ryan Burgess	7	\$3,900.00

CATEGORY 2

STEP

Boys Varsity Soccer Asst. Coaches

Timothy Farrell	10	\$5,000.00
Amanda McEwan	9	\$4,100.00

H. **PERSONNEL ACTION (continued)**

28. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2021 (continued)**

HIGH SCHOOL (continued)

<u>CATEGORY 2</u>	<u>STEP</u>	
<u>Boys Freshman Soccer Head Coach</u>		
Juan Martinez	10	\$4,700.00

<u>CATEGORY 3</u>	<u>STEP</u>	
<u>Girls Varsity Volleyball Asst. Coach</u>		
Darnell Tyler	10	\$2,800.00

<u>Wt. Room Supervisors</u>		
Terrence King (a.m.)	10	\$1,400.00

MIDDLE SCHOOL

<u>CATEGORY 1</u>	<u>STEP</u>	
<u>Field Hockey Asst. Coaches</u>		
Patricia Delehanty	10	\$4,200.00
Rose Guzzi	10	\$4,200.00

<u>CATEGORY 2</u>	<u>STEP</u>	
<u>Boys Soccer Asst. Coaches</u>		
Louise DeAngelis	10	\$3,000.00
Joseph Simon	10	\$3,000.00

<u>CATEGORY 3</u>	<u>STEP</u>	
<u>X-Country Asst. Coaches (B/G)</u>		
Brendan O'Gibney	6	\$1,000.00

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (H29).

Ayes (7), Nays (0), Abstain (2) Rev. Bennett and Mrs. Peters, Absent (0)

29. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2021**

That the Board approve/ratify the following coaching/athletic stipend appointments:

<u>Event Workers</u>	<i>paid Per Athletic Event Fee Schedule</i>
Ron Bennett	

HIGH SCHOOL

<u>CATEGORY 3</u>	<u>STEP</u>	
<u>Wt. Room Supervisors</u>		
Eric Peters (p.m.)	6	\$1,000.00

H. **PERSONNEL ACTION (continued)**

Motion was made by Dr. Critelli, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (H30).
Ayes (9), Nays (0), Absent (0)

30. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2021**

That the Board approve/ratify the following coaching/athletic stipend appointments:

HIGH SCHOOL

CATEGORY 1

STEP

Asst. Equipment Manager

Jamie Hayes	10	\$4,200.00
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Boys Varsity Basketball Asst. Coach

Nemeil Navarro	10	\$6,000.00
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Boys Freshman Basketball Head Coach

Devron Clark	10	\$9,800.00
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Girls Varsity Basketball Asst. Coaches

Michael Green	10	\$6,000.00
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Akene Dunkley	8	\$5,200.00
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Varsity Cheerleading Head Coach

Essence Davis	6	\$7,500.00
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Varsity Cheerleading Asst. Coaches

Priscilla Vera	6	\$4,700.00
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Rafaela Saude	6	\$4,700.00
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CATEGORY 2

STEP

Girls Varsity Indoor Track Asst. Coach

Suraya Kornegay	10	\$5,000.00
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Boys Varsity Indoor Track Asst. Coach

Graham Filozof	8	\$3,700.00
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Varsity Swimming Asst. Coaches

Timothy Farrell	10	\$5,000.00
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Noami Greca	8	\$3,700.00
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CATEGORY 3

STEP

Girls Varsity Bowling Head Coach

Vanessa Mantione	6	\$3,200.00
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Wt. Room Supervisors

Terrence King (a.m.)	10	\$1,400.00
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H. **PERSONNEL ACTION (continued)**

30. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2021 (continued)**

MIDDLE SCHOOL

CATEGORY 1

STEP

Cheerleading Head Coach

Dana Switay	7	\$3,600.00
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Boys Basketball Asst. Coaches

Kevin Gilbert	10	\$4,200.00
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John Severs	10	\$4,200.00
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Girls Basketball Asst. Coach

Dalwasia Jones	9	\$3,700.00
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Wrestling Asst. Coaches

Jacob George	6	\$2,800.00
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John Jasio	10	\$4,200.00
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Motion was made by Mr. Covin, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (H31).

Ayes (7), Nays (0), Abstain (2) Dr. Critelli and Mrs. Peters, Absent (0)

31. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2021**

That the Board approve/ratify the following coaching/athletic stipend appointments:

HIGH SCHOOL

STEP

CATEGORY 1

Varsity Swimming Asst. Coaches

Andrew Critelli	10	\$5,000.00
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CATEGORY 3

STEP

Wt. Room Supervisors

Eric Peters (p.m.)	6	\$1,000.00
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Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (H32 – H36).

Ayes (9), Nays (0), Absent (0)

32. **CHANGE IN TRAINING LEVEL - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the change in training level for the following individual, effective September 1, 2021:

LAURA BLAND, Preschool Teacher, moving from BA to BA+30 on the teacher's salary guide.

BRUNA CALE, Elementary Teacher, moving from BA to MA on the teacher's salary guide.

AKENE DUNKLEY, High School Teacher, moving from BA to MA on the teacher's salary guide.

H. **PERSONNEL ACTION (continued)**

32. **CHANGE IN TRAINING LEVEL - 2021 - 2022 SCHOOL YEAR (continued)**

MEGAN FUENTES, Elementary Teacher, moving from BA+30 to MA on the teacher's salary guide.

AMANDA MC EWAN, High School Teacher, moving from BA to BA+30 on the teacher's salary guide.

NYEMA RODDY, Middle School Teacher, moving from MA to MA+30 on the teacher's salary guide.

33. **APPROVAL OF SUBSTITUTES FOR THE 2020- 2021 SCHOOL YEAR**

That the Board approve the following substitutes for the 2020-2021 school year:

SUBSTITUTE CUSTODIANS - PENDING FINGERPRINTS*

David Becerra Bravo*, Christine Checki*, Ravon McMullen*

34. **SHARED SERVICES AGREEMENT COMPENSATION - 2021/2022**

That the Board approve/ratify the compensation through shared services agreements for FY2022 as listed on **APPENDIX H-5**.

35. **FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-6**.

36. **POLICIES AND REGULATIONS - FIRST READING - ALERTS 222 AND 223**

The new Policies and revised Policies and Regulations as listed on the attachment are being presented to the full Board for a First Reading - **APPENDIX H-7**

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (H37).

Ayes (9), Nays (0), Absent (0)

37. **APPROVAL OF ASSISTANT SUPERINTENDENT FOR PUPIL PERSONNEL SERVICES CONTRACT**

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent for Pupil Personnel Services' Contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

H. **PERSONNEL ACTION (continued)**

37. **APPROVAL OF ASSISTANT SUPERINTENDENT FOR PUPIL PERSONNEL SERVICES CONTRACT**

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of JanetLynn Dudick, Ph.D. as amended to incorporate her additional duties with regard to the re-opening of schools plan as required under the American Recovery Plan grant.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: June 30, 2021

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (H38 – H40).

Ayes (9), Nays (0), Absent (0)

38. **INTER-LOCAL GOVERNMENTAL AGREEMENT FOR 2021-2022 SCHOOL YEAR**

That the Board approve/ratify shared services for telecommunication and virtual server management as listed:

Shared Telecommunications Services with the City of Long Branch

Coverage Technician

David Booth \$24/hr

Virtual Server Management

Charles Pfeister \$25/hr

39. **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2021 - 2022 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

Monmouth University

Jacob George

Jayne Maxwell

Administrative Office

Administrative Office

June 2021 - August 2021

Frank Riley (Asst. Supt.)

Frank Riley (Asst. Supt.)

Montclair University

Laura Bland

Administrative Office

June 2021-August 2021

Dr. JanetLynn Dudick (Asst Supt)

H. **PERSONNEL ACTION (continued)**

40. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members at the conferences indicated below:

Robert Clark **\$630.00**
HS Instrumental Music Teacher, to attend Marching Band Director Workshop, sponsored by Vivace Productions, to be held **July 26, 27, 28, 29, 2021** at West Chester University, West Chester, PA. (Acct: 15-000-223-500-169-01-44)

Meghan Mueller **\$433.00**
Social Worker, to attend the Administrators' Guide to Implementing Restorative Practices, sponsored by Leaving the Village, to be held **July 26, 27, 2021** at Crowne Plaza Princeton-Conference Center, Plainsboro Township, NJ (Acct: 15-000-240-500-390-06-44).

Samantha Velega-Bouchoux **\$433.00**
Audrey W. Clark Counselor, to attend the Administrators' Guide to Implementing Restorative Practices, sponsored by Leaving the Village, to be held **July 26, 27, 2021** at Crowne Plaza Princeton-Conference Center, Plainsboro Township, NJ (Acct: 15-000-240-500-390-06-44).

Kristine Villano **\$433.00**
Audrey W. Clark Principal, to attend the Administrators' Guide to Implementing Restorative Practices, sponsored by Leaving the Village, to be held **July 26, 27, 2021** at Crowne Plaza Princeton-Conference Center, Plainsboro Township, NJ (Acct: 15-000-240-500-390-06-44).

I. **STUDENT ACTION**

Motion was made by Mrs. Peters, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (I1 – I3).

Ayes (9), Nays (0), Absent (0)

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**
That the Board approve the monthly report as required by statute - **APPENDIX I-1.**
2. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2020 - 2021 SCHOOL YEAR**
That the Board approve/ratify the placement/termination of home instruction for the 2020 - 2021 school year for the student listed on **APPENDIX I-2.**
3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR AND 2021 - 2022 SCHOOL YEAR**
That the Board approve the following atypical out of district students for placement and transportation for Extended School Year and 2021 - 2022 school year:

ARCHWAY SCHOOL

Atco, New Jersey

Tuition: \$52,295.18

Transportation:

Effective Dates: 7/6/21 - 6/14/22

ID#:80100312, classified as Eligible for Special Education & related services

I. **STUDENT ACTION (continued)**

3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR AND 2021 - 2022 SCHOOL YEAR (continued)**

CHILDREN'S CENTER

Neptune, New Jersey

Tuition: \$73,943.42

Transportation:

Effective Dates: 7/1/21 - 6/14/22

ID#:20225189, classified as Eligible for Special Education & related services

ID#:20347519, classified as Eligible for Special Education & related services

ID#:20314455, classified as Eligible for Special Education & related services

ID#:20357253, classified as Eligible for Special Education & related services

ID#:01003751, classified as Eligible for Special Education & related services

Tuition: \$73,943.42

Transportation:

Extraordinary Services: \$34,880.00

Effective Dates: 7/1/21 - 6/14/22

ID#:269018998, classified as Eligible for Special Education & related services

ID#:20303080, classified as Eligible for Special Education & related services

CHILDREN WITH HIDDEN INTELLIGENCE

Lakewood, New Jersey

Tuition: \$123,679.50

Transportation:

Effective Dates: 7/1/21 - 6/14/22

ID#:01004564, classified as Eligible for Special Education & related services

COASTAL LEARNING CENTER

Howell, New Jersey

Tuition: \$64,863.47

Transportation:

Effective Dates: 7/1/21 - 6/14/22

ID#: 1004495, classified as Eligible for Special Education & related services

COLLIER SCHOOL

Wickatunk, New Jersey

Tuition: \$71,610.00

Transportation:

Effective Dates: 7/6/21 - 6/14/22

ID#: 20237494, classified as Eligible for Special Education & related services

Tuition: \$55,650.00

Transportation:

Effective Dates: 7/6/21 - 6/14/22

ID#: 20201672, classified as Eligible for Special Education & related services

ID#: 01002151, classified as Eligible for Special Education & related services

HIGH POINT SCHOOL

Morganville, New Jersey

Tuition: \$86,378.80

Transportation:

Effective Dates: 7/1/21 - 6/14/22

ID#: 20243843, classified as Eligible for Special Education & related services

I. **STUDENT ACTION (continued)**

3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR AND 2021 - 2022 SCHOOL YEAR (continued)**

HAWKSWOOD SCHOOL

Eatontown, New Jersey

Tuition: \$69,586.20

Transportation:

Effective Dates: 9/8/21 - 6/14/22

ID#:09500208, classified as Eligible for Special Education & related services

Tuition: \$81,183.90

Transportation:

Extraordinary Services: \$40,530.00

Effective Dates: 7/7/21 - 6/14/22

ID#:20314388,classified as Eligible for Special Education & related services

Tuition: \$81,183.90

Transportation:

Effective Dates: 7/7/21 - 6/14/22

ID#:20314517, classified as Eligible for Special Education & related services

ID#:20291649, classified as Eligible for Special Education & related services

ID#:20304468, classified as Eligible for Special Education & related services

NEPTUNE SCHOOL

Neptune, New Jersey

Tuition: \$64,600.00

Transportation:

Effective Dates: 7/6/21 - 6/14/22

ID#: 100850038, classified as Eligible for Special Education & related services

Tuition: \$57,000.00

Transportation:

Effective Dates: 9/7/21 - 6/14/22

ID#: 20314216, classified as Eligible for Special Education & related services

OAKWOOD SCHOOL

Tinton Falls, New Jersey

Tuition: \$70,921.20

Transportation:

Effective Dates: 7/1/21 - 6/14/22

ID#:20226876, classified as Eligible for Special Education & related services

RUGBY SCHOOL

Wall, New Jersey

Tuition: \$85,634.50

Transportation:

Effective Dates: 7/1/21 - 6/14/22

ID#:20296890, classified as Eligible for Special Education & related services

SEARCH DAY

Asbury Park, New Jersey

Tuition: \$79,952.40

Transportation:

Effective Dates: 7/1/21 - 6/14/22

ID#:100850428, classified as Eligible for Special Education & related services

I. **STUDENT ACTION (continued)**

3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR AND 2021 - 2022 SCHOOL YEAR (continued)**

SCHROTH SCHOOL

Wanamassa, New Jersey

Tuition: \$73,590.00

Transportation:

Effective Dates: 7/1/21 - 6/14/22

ID#: 90850239, classified as Eligible for Special Education & related services

ID#: 20313995, classified as Eligible for Special Education & related services

ID#: 111200023, classified as Eligible for Special Education & related services

ID#: 20266185, classified as Eligible for Special Education & related services

ID#: 09500197, classified as Eligible for Special Education & related services

ID#: 20346573, classified as Eligible for Special Education & related services

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (I4).

Ayes (9), Nays (0), Absent (0)

4. **PLACEMENT OF TUITION-IN STUDENTS FOR THE 2021-2022 SCHOOL YEAR**

That the Board approve the following tuition-in students for the 2021-2022 school year.

EATONTOWN SCHOOL DISTRICT

Student ID#: 111200080

Placement: Middle School

Tuition: \$76,549.90

Effective Date: 9/8/2021

KEANSBURG SCHOOL DISTRICT

Student ID#: 20276761

Placement: Audrey W. Clark School

Tuition: \$46,882.73

Effective Date: 9/8/2021

Student ID#: 20281380

Placement: Audrey W. Clark School

Tuition: \$46,882.73

Effective Date: 9/8/2021

Student ID#: 20226968

Placement: Audrey W. Clark School

Tuition: \$46,233.63

Effective Date: 9/8/2021

Student ID#: 20307692

Placement: Audrey W. Clark School

Tuition: \$46,882.73

Effective Date: 9/8/2021

I. **STUDENT ACTION (continued)**

4. **PLACEMENT OF TUITION-IN STUDENTS FOR THE 2021-2022 SCHOOL YEAR (continued)**

OCEANPORT SCHOOL DISTRICT

Student ID#: 20325598

Placement: Audrey W. Clark School

Tuition: \$46,450.00

Effective Date: 9/8/2021

MATAWAN/ABERDEEN SCHOOL DISTRICT

Student ID#: 20226940

Placement: Audrey W. Clark School

Tuition: \$46,233.63

Effective Date: 9/8/2021

MONMOUTH REGIONAL HIGH SCHOOL

Student ID#: 20236356

Placement: Audrey W. Clark

Tuition: \$45,930.72

Effective Date: 9/8/2021

TINTON FALLS SCHOOL DISTRICT

Student ID#: 20286614

Placement: Middle School

Tuition: \$75,485.69

Effective Date: 9/8/2021

WEST LONG BRANCH SCHOOL DISTRICT

Student ID#: 20234939

Placement: Middle School

Tuition: \$28,552.82

Effective Date: 9/8/2021

Student ID#: 20267205

Placement: Middle School

Tuition: \$87,256.48

Effective Date: 9/8/2021

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (15).

Ayes (9), Nays (0), Absent (0)

5. **CORRECTIONS / REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

May 26, 2021

APPOINTMENT OF CERTIFIED STAFF

Rebecca Fackenthal; Special Ed. Elementary Teacher at Audrey W. Clark. UPC 0232-02-ENGLS-TEACHR, Acct.# read 15-130-100-101-000-02-00. This should have read UPC 1298-06-ELACH-TEACHR, Acct# 15-120-100-101-000-06-00

5. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

May 26, 2021 (continued)

Jamie Hayes; Guidance Counselor MA, Step 1 \$59,411.00. This should have read \$58,545.00

APPOINTMENT OF CERTIFIED STAFF (continued)

Sarah Meyer; Board Certified Behavior Analyst at Pupil Personnel Services, Step 6. This should have read Step 6-7.

Jenna Anderson; Student Facilitator at Long Branch High School, effective September 1, 2021. Ms. Anderson should not have been listed.

APPOINTMENT OF CONFIDENTIAL SECRETARY

Molly Guzman, Central Office at \$49,985.00 effective July 1, 2021. This should have read \$53,000.00 effective July 1, 2021.

APPOINTMENT OF SECRETARIES

Milagros Crespo, Long Branch Historic High School at LEVEL 3, 12 Month, Step 8. Should not have been listed as a transfer to the Historic High School at LEVEL 3, 12 Month, Step 8. She will remain in her current position.

Louise Graham, Joseph M. Ferraina, ECLC at LEVEL 3, 12 MONTH, Replaces: Patricia O'Connor (Retirement). This should have read New Creation.

APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS

Milagros Crespo; Confidential Secretary - Salary should have read \$58,320.00

Kimberly Crosby; Confidential Secretary - Salary should have read \$76,806.00

Rina Munson; Fiscal Analyst - Salary should have read \$73,636.00

MIDDLE SCHOOL AND PART - TIME STIPEND POSITIONS - SUMMER 2021

Ivette Ricigliano; Data Administrator/Scheduler, \$31.43/hr. This should have read \$40.00/hr.

Tariq Durant; Corridor Aide, \$20.00/hr. This should have read Corridor Aide at Audrey W. Clark Alternative Academy.

HIGH SCHOOL PART-TIME AND STIPEND POSITIONS - SUMMER 2021

Alyssa Lompado; Summer School Mathematics Teacher at \$35.00/hr. Alyssa Lompado should not have been listed.

Alexis Freguletti; Summer Wt. Room Supervisor (a.m.) at \$20.94/hr. Alexis Freguletti should not have been listed.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Eva Hanna Greenwood-Goodell, A.A. Anastasia School Teacher should have read from June 1, 2021 to June 21, 2021.

5. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

December 8, 2020

ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR

Maria Manzo; ESEA School Improvement Leader, Gr. 1-5 (GLC), January 2021 - June 2021. This should have read November 2020 - June 2021.

FUNDED STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR

Before/After School Extended Learning Program (Title I funded) (December 2020 - May 2021), \$25.24/hr.; Kindergarten, Elementary, Middle School and High School. This should have read December 2020 - June 2021 for Lenna W. Conrow ECLC School. This should have also read December 9, 2020 - May 13, 2021 for Morris Avenue ECLC.

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (6).

Ayes (9), Nays (0), Absent (0)

6. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:35 P.M.**

That the Board approve the following Resolution -

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **personnel matters** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Historic High School, 391 Westwood Avenue, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 20 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: June 30, 2021

The Board returned to open session at 6:45 P.M.

ROLL CALL

Mrs. Youngblood Brown - President
Mrs. Perez - Vice President
Mr. Grant

Dr. Critelli
Mr. Zambrano
Mr. Covin

Rev. Bennett
Ms. McCaskill
Mrs. Peters

Mr. Rodriguez requested a moment of silence for the passing of Dr. Salvatore's father-in-law.

J. **PERSONNEL**

Motion was made by Mr. Covin, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (J1).

Ayes (9), Nays (0), Absent (0)

1. **APPOINTMENT OF CHIEF ACADEMIC OFFICER**

That the Board approve the following named individual as Chief Academic Officer:

TARA PULEIO, Central Office, at \$121,000.00, effective September 1, 2021. Replaces: Roberta Freeman Ed.D. (resigned). (Acct. # 11-000-221-102-000-10-00) (UPC #0008-10-OFCSA-CFACAD).

K. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

L. **ADJOURNMENT – 6:48 P.M.**

There being no further discussion, motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board adjourn the meeting at 6:48 P.M.

Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Florio, Perrucci, Steinhardt & Cappelli, LLC	General Counsel	\$165/hr	\$30,000.00
The Busch Law Group	Special Counsel	\$155/hr	
Wiss and Company	Auditor		\$59,650.00
JBA Architecture & Consulting, LLC	Architectural Services	\$165/hr Principal \$145/hr Associate/Licensed Architect \$125/hr Project Engineer \$125/hr Project Manager/Coordinator \$105/hr Project Architect \$95/hr Architectural Designers \$75/hr Production/Draftsman \$105/hr Construction Project Manager \$85/hr Construction Administration \$55/hr Administrative & Tech. Support \$225/hr Principal Architect \$195/hr Principal Engineer \$175/hr Project Engineer \$155/hr Associate Architect \$145/hr Project Manager \$125/hr Staff Architect \$115/hr Technical Staff \$50/hr Clerical Staff	
Shore Point Architecture, PA	Architectural Services	\$201/hr Senior Project Manager \$160/hr Project Manager \$165/hr Senior Scheduler \$170/hr MEP Estimator \$160/hr Construction Manager \$129/hr Scheduler \$170/hr Safety Inspector \$191/hr Senior Estimator \$145/hr MEP Inspector \$119/hr Asst. Project Manager \$129/hr Estimator \$129/hr Site/Civil Inspector	
Hill International, Inc.	Architectural/Engineering		

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Brinkerhoff Environ. Services	Environmental Services	\$93/hr Project Engineer	
		\$67/hr Administrative Assistant	
		\$210/hr Principal/LSRP	
		\$150/hr Senior Project Manager	
		\$130/hr Project Manager - Level II	
		\$115/hr Project Manager - Level I	
		\$95/hr Environmental Scientist	
		\$85/hr CADD/GIS Technician	
		\$65/hr Administrative Technical Support	
			\$0.00
Willis of New Jersey, Inc.	Insurance Broker		\$29,000.00
Brown & Brown Benefit Advisors	Insurance Broker		\$0.00
Insurance Office of America	Insurance Broker		\$27,000.00
Public Risk Group LLC	Insurance Broker		\$0.00
CBIZ Insurance Services	Insurance Broker		\$0.00
Genesis	Student Information Systems		\$47,439.00
Advance Assessment	Professional Training		\$90,449.00
Preferred Health Care and Nursing Services - One to one nursing services	LPN /RN Services	\$61/hr - RN; \$53/hr - LPN	
Bayada Home Health Care, Inc.	LPN /RN Services	\$56/hr; \$56/hr	
Noah Gilson, M.D.	Neurologists	\$420/evaluation	
Environmental Connections	AHERA - AWC/MOR/LWC/WE Insp. Reports		\$1,850.00
Service First Cooling and Heating	Boiler Service and Maintenance		\$7,640.00
CQI	Boiler Water Treatment Services		\$4,300.00
Fire Security Technologies	Burglar & Fire Alarm Monitoring Security Systems		\$7,619.00
Schindler Elevator	Elevator Maintenance & Repairs - 540 Broadway (2), High School (2), Middle School (1), Gregory and Anastasia School (1), Historic High School (1)		\$26,664.48
Fire Security Technologies	Elevator Monitoring - 540 Broadway (2), High School (2), Middle School (1), Anastasia School (1), Gregory School (1), GLC School (1), HHS (1)		\$5,996.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Electrical Motor Repair	Emergency Generator Service Maintenance and Repairs – 540 Broadway, High School, Middle School, Anastasia School, JMF ECLC, Morris Avenue School, Audrey W. Clark School, Gregory School and George L. Catrambone School		\$7,500.00
FAST Fire & Security Technologies	Fire Extinguisher Servicing – District Inspection and Tagging		\$5,880.00
Fire Security Technologies	Fire Alarm Inspection & Reports – District		\$29,815.00
Allied Fire & Safety	Fire Sprinkler Protection / Suppression Systems / Fire Pumps / Back Flow Preventers Inspection and Service Maintenance – 540 Broadway, High School, Middle School, Anastasia School, JMFECLC, Gregory School and George L. Catrambone School		\$8,000.00
ENCON	HVAC Mechanical Service and Maintenance – 540 Broadway		\$16,240.00
Johnson Controls	HVAC Automatic Temperature Controls Service and Maintenance - AAA School, JMFECLC, Morris Ave. School, Audrey W. Clark School, Gregory School, LWC School, GLC School, 540 Broadway, Middle School, HHS		\$31,000.00
Carrier	HVAC Chiller & Cooling Tower Service and Maintenance – Anastasia School, Gregory School and George L. Catrambone School		\$7,665.00
Delta Connects	HVAC Automatic Temperature Controls Service and Maintenance – High School		\$23,149.00
Honeywell	HVAC Mechanical Maintenance and Service – Middle School		\$18,280.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Hilsen	Districtwide Pest Management – Monthly Inspections and Servicing		\$9,120.00
Specialty Graphics	Uniforms – Custodial, Maintenance and Grounds – 3 sets of uniforms and 1 pair of boots	\$18,665.00 - Short sleeve/pants/boots \$19,075.00 - Long sleeve/pants/boots	
Kepwel Spring Water	Water bottled/5 gallon - 127 Myrtle Avenue/540/Shop @300 - 4 gallon bottled water		\$1,300.00
Horizon Dental	Dental Insurance	Dental Option	
		Single - \$29.48	
		Employee & Spouse - \$51.98	
		Employee & Child - \$51.98	
		Family - \$84.35	
		Dental Choice	
		Single - \$18.52	
		Employee & Spouse - \$35.45	
Diploma JIF	Insurance - Package (including Property, Inland Marine, Crime, General Liability), Automobile, Educators Legal Liability, Umbrella, Environmental, NJUEP Excess and Travel Accident	Employee & Child - \$35.45	
		Family - \$60.27	
Monarch Management Corp.	Student Accident Insurance		\$793,400.00 \$129,500.00
National Vision Administrators LLC	Vision Insurance	Single - \$3.34	
		Employee & Spouse - \$6.01	
		Employee & Child - \$6.01	
		Family - \$8.68	
Sun Life Insurance	Medical Insurance - Stop/Loss Carrier July 1, 2020 - June 30, 2021		\$789,670.00
Integrity Health	FY2021 Plan Management		\$416,790.00
Meritain	Claims Adjudicator		\$17,324,053.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Selective Insurance Company	Insurance	Public Official bonds not to exceed \$1,920	
New Jersey Schools Insurance Group	Insurance - Worker's comp	Commercial Crime not to exceed \$1,797	
Benecard	Insurance - Sup. Indemnity Policy		\$931,451.00
Caring Family Community Services	District Prescription Plan Renewal January 1, 2020 - December 31, 2020		\$21,076.00
Box Out Bullying and Young Audiences	Proactive Behavior Intervention program - evaluate students using behavioral and/or clinical methods to identify interventions for students		\$5,282,039.00
Realtime Information Technology	Consulting Services - Provides workshops and assembly programs for students and parents in the 21st Century after school program		\$199,200.00
Small Factory Innovations, Inc. (SiLAS Application)	Professional Services - Special Education Management Module (SEMM) -		\$23,330.00
PSAT/NMSQT College Board Readiness and Success Program - High School	Student participation in web-based software focusing on improving the social-emotional skills of students - use of video games and microphones to control their own 3-D avatars		\$15,000.00
Sodexo	PSAT/NMSQT - College Board readiness		\$22,000.00
Rosetta Stone	Food Service Management	Base Guarantee - \$635,000	\$24,568.00
YMCA	Language Learning Software and Services - Adult ESL program participants	Administrative/Management Fees - \$407,809 - flat fee	
	Provide mental health services to special needs and emotionally challenged students		\$13,000.00
			\$24,500.00

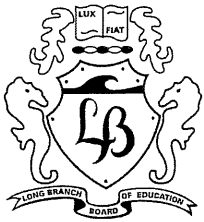
Name of Contractor	Service Provided	Hourly	Flat / Retainer
Tender Touch Educational Services	Tutoring services to Title I students that attend the non-public school Bet Yaakov of the Jersey Shore		\$28,695.00
NJSBA Grants Support Program	Help desk support services for grants		\$14,200.00
AssetWorks	Fixed asset management		\$19,700.00
The Power to Live & Learn Group	Evaluators of the 21st Century Community Learning Center grant		\$22,800.00
Peekapak	Social & Emotional Learning Curriculum - Program for students in grades K-5 and professional development for staff		\$30,020.00
Waste Management	Refuse and Recyclables Service		\$105,210.66
Amy's Yogabilities	Professional Services - yoga and wellness sessions for students - September, 2020 - June, 2021		\$22,167.00
RWJ Barnabas Health - One Source	Employee Assistance Program		\$17,670.00
Big Brothers/Big Sisters of Monmouth and Middlesex Counties, Monmouth Medical Center and LBHS	Site based mentoring program - September 1, 2018 - August 31, 2021		\$7,000.00
Frontline	Professional Services – Integrated software to track and manage staff attendance, recruiting and professional development		\$135,045.43
Big Brothers/Big Sisters of Monmouth and Middlesex Counties, Biotechnology High School and Long Branch Middle School	Mentoring program matching High School students with Middle School students - September 1, 2018 - August 31, 2021		\$10,000.00
Recapture Technologies	E-Rate Services Management		\$30,070.00
Monmouth University	Pool Rental – High School swim team		\$5,280.00
Monmouth Medical Center	Medical Services – licensed physician, nurse practitioner and medical consultations		\$42,190.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Living Yes, LLC	21st Century Community Learning Centers grant collaborator for the 2020 - 2021 school year		\$27,250.00
Richard Reutter, M.D.	School Based Youth Services - provide clinical supervision to the SBYS social work staff - 9/6/20 - 6/21/21		\$17,098.00
Brad Madreperl, LCSW	School Based Youth Services - provide clinical supervision to the SBYS social work staff - 9/6/20 - 6/21/21		\$2,080.00
Center for Neurological and Neurodevelopment Health - Ronald Barabas, M.D.	Pupil Personnel Services Consultant	\$660/evaluation	
Herman, Anayiotos, Gennaro, Gilson & Ponce Neurology, P.A.	Pupil Personnel Services Consultant	\$420/evaluation	
Speech Language Pathologist - Alex Renahan	Pupil Personnel Services Consultant	\$425/evaluation	
Meridian Pediatric Associates - Dorothy Pietrucha - Neurologist	Pupil Personnel Services Consultant	\$175/evaluation	
DeMonte Therapy Services, LLC - Joan DeMonte, M.A.P.T.	Pupil Personnel Services Consultant	\$87.00/hour; \$300/evaluation	
Communications Technology Resources, LLC - Joan Bruno	Pupil Personnel Services Consultant	\$550/evaluation \$35/travel (1 / 2 hour)	
Power Play Pediatric Therapy Center, LLC	Pupil Personnel Services Consultant	\$86/hr - Occupational Therapy Services	
West Long Branch Speech and Hearing Center Audiologists	Pupil Personnel Services Consultant	\$275/evaluation/Sandra Fields Kuhn	
		\$275/evaluation/Sandra Jaworski	
		\$535/central auditory processing evaluation	
		\$35/hour - ABA Therapist	
Delta T. Group Education	Pupil Personnel Services Consultant	\$41.75/hour - RN	
		\$35/hour - LPN	
		\$42/hour - School Social Workers	
		\$55/hour - COTA	
		\$84.75/hour - Occupational Therapist	
		\$90/hour - Behavioral Specialist	

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Aida Hernandez, LPC	Professional Services - short term counseling-based intervention to address specific academic needs of newcomer students enrolled in the High School and Middle School	Paid through Title III funds	
Maxim Healthcare Services	Pupil Personnel Services Consultant	\$50/hr - LPN; \$56/hr - RN	\$12,000.00
Sharon Diaz Harvey, LPC, NCC	Pupil Personnel Services Consultant	\$75/hour	
Nilda M. Collazo – Spanish -Speech Language Specialist	Pupil Personnel Services Consultant	\$575/evaluation	
Marc Seidenstein – Spanish LDTC	Pupil Personnel Services Consultant	\$550/evaluation	
Center for Behavioral Health - Rajeswari Muthuswamy, MD	Pupil Personnel Services Consultant	\$525/office visit; \$600/school visit	
Monica Wood – Spanish Social Worker	Pupil Personnel Services Consultant	\$350/evaluation	
Monica Peters - Spanish Psychologist	Pupil Personnel Services Consultant	\$495/evaluation	
Rosa Tomas – Portuguese Psychologist	Pupil Personnel Services Consultant	\$500/evaluation	
Suzana Vieira Porzio - Portuguese Social Worker	Pupil Personnel Services Consultant	\$500/evaluation	
Celina Ruivo Matos – Portuguese LDTC	Pupil Personnel Services Consultant	\$525/evaluation	
Ana Ferreira – Portuguese Speech Language Specialist	Pupil Personnel Services Consultant	\$600/evaluation	
United Therapy Solutions, Inc.	Pupil Personnel Services Consultant	\$83/hr - Occupational Therapy services, physical therapy services, speech therapy services	
New Jersey Specialized Child Study Team Evaluation Services for the Deaf and Hard of Hearing	Pupil Personnel Services Consultant	\$550/one evaluation - psychological \$950/two evaluation - educational \$1,350/three evaluation - speech and language	
Speech at the Beach – Pam Jones	Pupil Personnel Services Consultant	\$100/hr - Meeting attendance/IEP's \$100/hr - Speech/language therapy \$100/hr - Speech/language evaluation	

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Spanish Speech Language Specialist - Freda Glick	Pupil Personnel Services Consultant	\$450/evaluation - Bilingual Spanish - English \$400/evaluation - English	
Educational Audiology Resources - Donna Merchant	Pupil Personnel Services Consultant	\$1,050/Classroom Acoustic Evaluation \$170/hr Auditory training	
Advance Psychiatric Care, P.A. - Alexander Iofin, M.D.	Pupil Personnel Services Consultant	\$500/Initial Evaluation; \$500/Re-evaluation \$165/hour - Consultation	
Summit Speech School	Pupil Personnel Services Consultant	\$155/hour - Itinerant Teach of the Deaf \$155/hour - Staff/Student In-Service \$250/hour - Review/Observation/Intake	
Ocean Township Board of Education	Pupil transportation jointure to The Shore Center for Students with Autism Sept. 8, 2020 - Nov. 19, 2020		\$3,179.50
Jay's	Pupil Transportation Services - LBHS2, SAT1, SAT2, M7, LBMS2, L7, LBHS1, M1, M2, Y3, M3, M4, M5, A3, M6, Y2, G5, L1, L2, Y1, L3, G9, L4, A1, L5, G6, L4, A1, L5, G6, L6, G2, G1, J1. LBMS1, J2, G12, J3, G4, J4, A2, J5		\$1,377,558.00
Seman Tov	Pupil Transportation Services - A4, Y4, G7, G8, G10, G11, G13, G14, G15		\$305,839.80
Oxford Consultants	Pupil Personnel Services Consultant	Services at school setting; \$85/hour - Speech Therapy \$85/hour - Occupational Therapy \$85/hour - Physical Therapy \$65/hour - Special Ed. Instruction \$85/hour - Psychologist \$75/hour - Social Worker Services rendered out of district: \$105/session - Speech Therapy \$105/session - Occupational Therapy	

Name of Contractor	Service Provided	Hourly	Flat / Retainer
		\$105/session - Physical Therapy	
		\$75/hour - Home instruction	
Fast ForWord	A computer based instructional program developed to build cognitive skills students need to improve English language proficiency and reading skills for Middle and High School students - February 1, 2021 - January 31, 2022 - paid by Title III funds		\$100,000.00
Custom Lawn Service	District Snow Plowing	\$125/hr - 4 x 4 pickup	
		\$200/hr - Bobcat	
		\$175/hr - Tandem	
		\$250/hr - Backhoe	
		\$350/hr - Loader	
		\$150/hr - Single Axle Dump	
		\$750 - Learning Evaluations	
Karen Noble LDTTC - Teacher of the Deaf & Hard of Hearing	Pupil Personnel Services Consultant	\$100/hr - Educational Consultants	
		\$400/1/2 day - Professional Develop.	
		\$100/hr - Attendance at meetings	
Melissa Phillips - Speech & Language Pathologist	Pupil Personnel Services Consultant	\$800 - Evaluations	
ACES - Assessments, Counseling & Educational Support	Pupil Personnel Services Consultant	\$100/hr - Attendance at meetings	
Life Insight - Dr. Brett Bersano, NCSP	Pupil Personnel Services Consultant	\$900 - Evaluations	
Allan Jaurequi - Spanish LDTTC	Pupil Personnel Services Consultant	\$800 - Evaluations	
		\$550 - Evaluations	
Burlington County Special Services School District/Educational Service Unit	Pupil Personnel Services Consultant	\$815 - Speech Language Evaluation	
		\$775 - Psychological Evaluation/Learning	



MINUTES

ATHLETICS COMMITTEE MEETING

Tuesday, June 8, 2021 - 5:30pm
540 Broadway, Long Branch, NJ 07740

COMMITTEE MEMBERS:

Luci Perez: Chair
Caroline Bennett
Violeta Peters
Tasha Youngblood Brown

ADMINISTRATORS:

Francisco E. Rodriguez.
Frank W. Riley
Jason M. Corley, CMAA

1. Green & White Award Winners

- Fall Outstanding Athlete: Jason LaViola & Jade Chaparo
- Winter Outstanding Athlete: Joseph Conlon & Jada Rogers
- Spring Outstanding Athlete: Scott Tavener & Nancy Gonzalez Cruz
- Roy N. Smith Track Award: Ivanna Gonzalez Romero
- SC sportsmanship Winners: Kobe Brown & Rachel Mincieli
- NJSIAA NGWS: Stephanie Silva
- NJSIAA Scholar Athlete: Catlin Egan
- Athletes of the Year: Andrew Conklin & Sara Popo
- Professional Service Award: Mr. Scott Rothberg, Athletic Site Supervisor
- MS Coach of the Year: Ms. Ashley Stubbington, MS girls soccer
- Asst. Coach of the Year: Ms. Christina Marra, HS cheerleading
- HS Coach of the Year: Mr. Benjamin Woolley, HS baseball

- G/W \$1000 scholarship: Joseph Conlon & Stephanie Silva
- G/W \$500 scholarship: Kobe Brown & Eva Ezyaguirre
- Kolehofer \$500 scholarship: David Rodriguez & Riley MacMoyle
- Julio \$500 scholarship: Tyler Abott & Kelly Tomas
- Bland \$250 scholarship: Jason LaViola & Ivanna Gonzalez Romero

2. Athletic Intensive Wellness Retreat

(Athletic Freshman Academy)

- 20 eleventh grade student athletes participated in an intensive Social Emotional Learning Retreat at the Long Branch High School on Monday, May 24, 2021. The program aligned with the (5) competencies of Social Emotional Learning:
 - Self Awareness
 - Self Management
 - Social Awareness
 - Relationship Skills
 - Responsible Decision Making

- The student athletes engaged in small group activities which encouraged social skills, collaboration and critical thinking through journaling. The student athletes also participated in mindful movement/yoga, meditation during the retreat. The skills gained will be utilized for the peer mentor

program in September 2021. The selected student athletes will become peer mentors to the incoming freshmen. This mentorship will act as a social emotional wellness transition for our incoming freshman students.

- The freshman that are being mentor including those freshman athletes that are not being mentored will participate in other mentorship programs:
 - Academics & Scholarships
 - Sportsmanship
 - Understanding the Recruiting Process
 - College readiness

3. Athletic Facilities

- Bleacher Wind Screens
- Digital Scoreboard
- Field House Facility
- Re Turf the Stadium Field
- Turf baseball and softball field
 - Field Hockey
 - Boy/Girls Soccer

4. Honoring Minority Athletes

- **Sam Mills:** Athletic Turf Field
 - High School All State Player
 - High School Wrestling State Champion
 - 12 year NFL veteran
 - 5x NFL pro bowler
 - Superbowl champion
 - Recognized in Carolina's Hall of Honor for the standards he set as a person as much as for his football exploits, he is also a member of the Hall of Fame for the New Orleans Saints and the state of Louisiana and New Jersey. He was honored with the Ed Block Courage Foundation's inaugural Johnny Unitas Tops in Courage Award.
 - His Legacy extends far beyond football, Sam helped establish the "Keep Pounding Foundation", which supports cancer research.
- **Sheri Bolden:** Retire Jersey Number
6-4 woman's basketball player
Sheri was at the time the most recruited high school basketball player at the shore in her senior year, hearing from over 200 colleges and universities.
 - Averaged 20 points/game
 - Averaged 22 rebounds/game
 - Scored over a 1000 career points
 - Secured over a 1000 career rebounds

5. NJSIAA positions

- NJSIAA established a Diversity, Equity, and Inclusion Advisory Committee and appointed Mr. Corley as its 1st Chairperson. The committee will provide guidance, leadership and programming in support of NJSIAA's commitment to an environment in which everyone is treated fairly and respectfully, has equal access to opportunities and resources and can participate fully in interscholastic athletics.

- Mr. Corley has also been appointed as the 2nd Vice President of the NJSIAA executive committee. This appointment is a three year commitment in which in year three Mr. Corley will be appointed the President of the NJSIAA executive committee.

ATHLETICS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statue; federal guidelines; and policy revisions pertaining to athletics.



RECIPROCITY AUTHORIZATION

RECITALS

1. Section 1.1(e)(2) of the Client Services Agreement ("CSA"), between the City of Long Branch Board of Education ("LBBOE") and Integrity Health, LLC ("Integrity Health") specifies that Integrity Health may be authorized and directed by LBBOE to perform additional services consistent with the CSA.
2. LBBOE, The Brick Township Board of Education ("BBOE") and Toms River Regional School District ("TRBOE") each have a Client Services Agreement ("CSA") with Integrity Health to manage their respective employee health benefit plans.
3. Pursuant to its respective CSA, each district sponsors a Partnership Health Center ("PHC") as a key component of its health plan. Toms River Partnership Health Center ("TRPHC"), Partnership Health Center Long Branch ("PHCLB") and Partnership Health Center Brick ("PHCBR") offer similar products and professional services.
4. Access to these Partnership Health Centers is optional by covered members and access is limited to them; they are not open to the public.
5. Respective PHC costs, including staff salaries and supplies, are born by the respective district's self-funded health plan but not funded through commercial insurance carrier provider contracts. No medical, pharmacy or other types of claims for patient services are generated for reimbursement by the districts nor are co-pays, deductibles or co-insurance collected from the members.
6. TRPHC, PHCLB, and PHCBR are within a common geographical area which facilitates easy access to each facility to members of all districts.
7. For reasons of LBBOE member convenience, and possible financial gain for the health plan associated with increased dependent utilization of TRPHC and PHCLB, LBBO authorizes Integrity Health to establish an Integrity Health RECIPROCITY Pilot Program ("RECIPROCITY"). RECIPROCITY will grant covered health plan members of TRBOE and PHCBR access to PHCLB services, conditioned upon similar access by LBBO health plan members to TRPHC and PHCBR.
8. RECIPROCITY will not involve risk-sharing of health claims liability or financial cross-subsidies among the districts. Integrity Health will ensure that each Partnership Health Center will be fairly compensated for services and products provided to covered members of another district ("RECIPROCAL") participating in the RECIPROCITY program.
9. The self-funded nature of the districts' health plans managed by Integrity Health, coupled with the exclusive nature of Partnership Health Center access and stipulations for RECIPROCITY—specifically those referenced above in Recital 8—permit operations consistent with New Jersey laws pertaining to health, insurance, and local governments sharing services.

1

RECIPROCITY AUTHORIZATION**THEREFORE**

Integrity Health is directed to continue RECIPROCITY as follows:

1. Implement reciprocity for a 12 month period beginning July 1, 2021 which includes periodic performance review dates, financial reconciliation processes and promotional communications. Integrity Health will provide evidence to LBBOE of authorization to Integrity Health by TRBOE and BBOE to implement RECIPROCITY according to provisions consistent with this AUTHORIZATION.
2. Establish a cost allocation and reimbursement process ("Settlement") among PHCBR, TRPHC and PHCLB for services rendered to each district's members to preclude health plans of any district from receiving financial subsidy from each other.
 - a. Charges for products provided to the RECIPROCAL district's members will be made on an acquisition cost or mutually agreed average cost basis. Charges for professional services will be calculated using CMS Medicare standards of reimbursement.
 - b. The process will require Settlement to occur at least twice during the program year. Such Settlement will be prepared by Integrity Health and shared among the districts so that each may see and approve all charges incurred for patient visits involved with RECIPROCITY.
 - c. Reimbursements for RECIPROCITY-related charges incurred by a district, billed through the Settlement process, may be offset by charges incurred by a RECIPROCAL.
 - d. Should respective charges and offsets for the districts be equal during the period, no invoices for payment will be submitted by Integrity Health to districts participating in RECIPROCITY. Should (as expected) there be a net difference between charges and offsets for Settlement, Integrity Health will arrange reimbursement in the amount of the net difference, to the Partnership Health Center whose costs incurred in RECIPROCITY were greater.
 - e. Integrity Health is authorized to receive and issue RECIPROCITY Settlement payments on behalf of PHCLB, in the same manner and with the same Client approvals as now authorized by the Agreement for health plan contracted services.
3. Provide periodic reporting to LBBOE in a mutually agreeable format regarding utilization of the program, assessment of any net savings to the health plan generated from it, and its impact on PHCLB operations.
4. Prepare and disseminate promotional materials to health plan members, informing them of access to RECIPROCAL districts products and services.
5. LBBOE may withdraw its approval of RECIPROCITY and its participation at any time with 60-days' notice to Integrity Health. Upon termination of RECIPROCITY, all financial settlement work necessary to ensure any RECIPROCAL DISTRICT suffers no continuing liability or obligation for RECIPROCITY products and services will be completed within 30 days.

2

LBBOE: Peter Genovese

Date


Integrity Health: Douglas Forrester

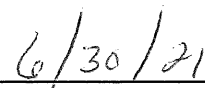
LONG BRANCH BOARD OF EDUCATION
MEDICAL PLAN MONTHLY PREMIUM EQUIVALENT RATES

July 1, 2021- June 30, 2022

	Integrity 10
Single	\$1,070.61
Parent/Child(ren)	\$1,991.38
Two Adults	\$2,141.97
Family	\$3,062.82
Dep. 31	\$938.92
	Integrity 15
Single	\$1,016.52
Parent/Child(ren)	\$1,897.70
Two Adults	\$2,022.24
Family	\$2,908.82
Dep. 31	\$891.49
	Integrity 15/25
Single	\$989.37
Parent/Child(ren)	\$1,840.22
Two Adults	\$1,978.72
Family	\$2,829.60
Dep. 31	\$867.68
	Integrity 20/30
Single	\$929.82
Parent/Child(ren)	\$1,729.47
Two Adults	\$1,859.62
Family	\$2,659.27
Dep. 31	\$815.45
	Integrity Educators Health Plan (EHP)
Single	\$963.55
Parent/Child(ren)	\$1,792.24
Two Adults	\$1,927.77
Family	\$2,756.54
Dep. 31	\$845.03

APPROVED:


 PETER E. GENOVESE III, RSBO, QPA


 DATE

LEA Plan for Safe Return to In-Person Instruction and Continuity of Services**LEA Name: LONG BRANCH PUBLIC SCHOOLS****Date (mm/dd/yyyy): JUNE 21, 2021 Date Revised (mm/dd/yyyy): JUNE 29, 2021****1. Maintaining Health and Safety**

For each mitigation strategy listed below (A–H), please describe how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC.

A. Universal and correct wearing of masks

- Reference BOE Policy 1648 – RESTART AND RECOVERY PLAN
- Face masks will be optional for staff and students but recommended for those who are not fully vaccinated.
- Face masks will be provided to all staff and students when needed.
- Face masks will be worn common areas as needed and when social distancing cannot be observed.

B. Physical distancing (e.g., including use of cohorts/podding)

- Reference BOE Policy 1648- RESTART AND RECOVERY PLAN
- School will allow for social distancing within the classroom to the maximum extent practicable.
- This will be achieved by ensuring students are seated at least 3 (three) feet apart.
- All instructional and non-instructional rooms in school and district facilities must comply with social distancing standards to the maximum extent practicable.

C. Handwashing and respiratory etiquette**Handwashing**

- Reference BOE Policy 1648 – RESTART AND RECOVERY PLAN
- Hand sanitizing dispensers (with at least 60% alcohol) will be placed and maintained in each classroom, at entrances and exits, near eating areas, and hand washing capabilities in bathrooms.
- In the event hand sanitizing dispensers/hand soap needs to be refilled the building secretary will be notified and will facilitate the refilling with the building custodian.
- Classrooms that have existing handwashing stations, will have soap, water, and alcohol-based sanitizers (with at least 60% alcohol).
- A school-wide initiative where students are required to wash/sanitize their hands for at least 20 seconds at regular intervals (upon entering each room) during the school day and always before and after eating. Handwashing with soap is required after blowing their nose, coughing, sneezing, after using the bathroom.

Respiratory etiquette

- Students will be provided individual desk shields when students cannot social distance or when requested.
- Students will be reminded of respiratory etiquette.

D. Cleaning and maintaining healthy facilities, including improving ventilation

Maintaining healthy facilities

- Reference BOE Policy 1648 – RESTART AND RECOVERY
- The Long Branch Public Schools have been continually maintaining a deep cleaning concept for the district since the onset of the virus, to include sanitizing, disinfecting, and using an ultraviolet process to insure our staff and children are safe.
- Custodial staff will continue to maintain all facilities to their highest levels to help prevent the spread of the virus, additionally any area that is being used during the school day will get additional resources applied to the areas.
- Medical grade cleaner will be used to disinfect all areas of the school after working hours.
- The district has purchased an additional 39 electrostatic sprayers that will follow a 10-minute dwell time for all areas to be disinfected.
- Training will be provided for use of hydrogen peroxide as a cleaning solution in heavy touch areas.
- Training to the custodial staff will be provided on use of electrostatic sprayers.
- Training will be trained on the chemicals they are using and techniques to ensure cleanliness.
- Hand sanitizer has been purchased.
- Bathrooms and high touch areas will be cleaned routinely.
- We will continue to adhere to existing required facilities cleaning practices and procedures, and any new specific requirements of the local health department as they arise. We have developed a schedule for increased routine cleaning and disinfecting, especially of frequently touched surfaces and objects, and sanitize bathrooms daily and between use as much as possible

Improving Ventilation

- We are improving ventilation in three ways.
 - We are installing air purifiers into every HVAC unit in the district. They will improve the air filter rating from a MERV 7 to a MERV 13. They do not produce any ozone.
 - We are also replacing all windows at Morris Ave. The school has key locking windows that while they may open, do not provide any security for students. We are replacing the solid windows with a hopper window allowing teachers to increase the outside air circulation while maintaining safety for all students.
 - Third action is to replace the Building Management System at the High School allowing us to improve the air circulation throughout the school day as needed.

E. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments

- Reference BOE Policy 1648 – RESTART AND RECOVERY
- Procedures will be set up to coordinate with local health officials to exchange information regarding COVID-19
- CrisisGo has implemented a new feature that will assist with student and staff whereabouts during each school day. We will use this feature to aid in this process.
- <https://www.cdc.gov/coronavirus/2019-ncov/php/open-america/contact-tracing-resources.html>
- Our student information system, Genesis, will be used to identify family members in other schools and this information will be shared with the local health official.

- The school nurses, as liaisons to the school Pandemic Response team, will communicate with the district head nurse and Asst. Superintendent for PPS to provide information as needed.

F. Diagnostic and screening testing

Protocols for Symptomatic Students and Staff

- The school district will encourage parents to keep their child home when they are sick
- Students and staff with symptoms related to COVID-19 must be safely and respectfully isolated. Students should remain in isolation with supervision and care until picked up by an authorized adult.
- The school district will adhere to current Communicable Disease Service guidance for reporting illness.
- If the school district becomes aware of an individual who has spent time in a district facility tests positive for COVID-19, the district will follow the Contact Tracing procedures.
- The school district will follow re-admittance BOE policy 8451 consistent with Control of Communicable Disease Regulation.

Screening Procedures for Students and Staff

- The school district will adhere to BOE Policy 1648 regarding the screening procedures for students and staff upon arrival at school or work locations for symptoms and history of exposure.

G. Efforts to provide vaccinations to educators, other staff, and students, if eligible

- During the 2020-2021 school year the school district collaborated with outside agencies to vaccinate staff: VNA and the City of Long Branch. This resulted in vaccinating approximately 50% of the staff.
- We also partnered with Walgreens to vaccinate students ages 12-17 on-site.
- We will continue to collaborate with the aforementioned if need arises.

H. Appropriate accommodations for children with disabilities with respect to the health and safety policies

- During the 2020-2021 school year students with IEPs were afforded virtual and in-person instruction. Students in self-contained classrooms had in-person learning, 5 days per week starting September 17, 2020. However, when necessary these classrooms could also become virtual.
- Appropriate accommodations included, but were not limited to protocols for mask wearing, understanding social distancing, understanding and learning how to participate virtually.
- In addition, all related services were integrated into the students' schedules, whether in-person or virtual.
- Progress is continuously monitored for academic, social, and emotional growth.

2. Ensuring Continuity of Services

A. Describe how the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services. (1000-character limit)

- We will continue supporting adults, rebuilding relationships, and creating a foundation for academic learning through Social Emotional Learning.

- We will continue to utilize our Multi-Tiered System of Support to address student individual learning gaps and needs. It will assist with prevention, intervention, and enrichment in grades Pre-K through twelve for academics and behavior that offers educators and families a mechanism to identify individual students who need extra support.
- We will continue adhering to the guidelines of the NJTSS students are identified by academic data and referral for additional tiered support and interventions. Students' growth is continuously monitored and plans revised to provide the best interventions and support for the student.
- We will continue to provide behavioral instruction to all students in all settings and consist of district and school expectations, rules and procedures.
- Students who exhibit behavioral and/or social concerns will continue to receive interventions.
- The school district will continue to provide wraparound support to families. The district has a range of supports through partnerships with diverse organizations that help to meet the needs of the school community. Supports include but are not limited to mental health assistance, social emotional supports, housing, and financial assistance.
- We will continue to provide free breakfast and lunch to students.

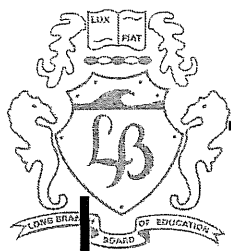
3. Public Comment

A. Describe how the LEA sought public comment on its plan, and how it took those public comments into account in the development of its plan. Note, the ARP requires that LEAs seek public comment for each 60-day revision to the plan. (1000-character limit)

- A public hearing is scheduled **MAY 26, 2021**.
- Prior to the meeting a draft of the proposed plan will be shared with the community
- Input from the public will be taken into consideration by the Board of Education and District Administration and if warranted changes will be then made to the draft plan.

B. Describe how the LEA ensured that the plan is in an understandable and uniform format; is to the extent practicable written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, will be orally translated for such a parent; and upon request by a parent who is an individual with a disability as defined by the ADA, will be provided in an alternative format accessible to that parent. (1000-character limit)

- Long Branch Public Schools Safe Reopening Plan will be shared via the district's website. It will be translated in multiple languages, including on the district website compliant with ADA.



MINUTES

LONG BRANCH PUBLIC SCHOOLS Long Branch, New Jersey

GOVERNANCE COMMITTEE MEETING MINUTES

June 10, 2021 - 6:30 p.m.

Remote meeting via Zoom

COMMITTEE MEMBERS PRESENT:

Michele Critelli, Ed.D - Chair

Lucille Perez

Avery W. Grant

Donald C. Covin

ADMINISTRATORS PRESENT:

Francisco E. Rodriguez

Frank Riley

Alisa Aquino

Jena Valdiviezo, Ed.D

The Committee and Administrators reviewed and discussed the Policies and Regulations as listed below. They will be presented to the full Board at its next scheduled meeting on June 30, 2021.

ALERT 222

P 0145	Board Member Resignation and Removal (M) (Revised)
P 0164.6	Remote Public Board Meetings During A Declared Emergency (M) (New)
R 1642	Earned Sick Leave Law (M) (Revised)
P 1643	Family Leave (M) (New)
P 3431.1	Family Leave (M) (Abolished)
P 4431.1	Family Leave (M) (Abolished)
P 3431.3	New Jersey Family Leave Insurance Program (Abolished)
P 4431.3	New Jersey Family Leave Insurance Program (Abolished)
P & R 5330.01	Administration of Medical Cannabis (M) (Revised)
P 7425	Lead Testing of Water in Schools (M) (Revised)
R 7425	Lead Testing of Water in Schools (M) (New)
P & R 7430	School Safety (M) (Abolished)

B. No Child Left Behind Act (NCLB) to Every Student Succeeds Act (ESSA) Policy and Regulation Guides:

P 2415	Every Student Succeeds Act (M) (Revised)
P 2415.01	Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
P 2415.02	Title I – Fiscal Responsibilities (M) (Revised)
P 2415.03	Highly Qualified Teachers (M) (Abolished)
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M) (Revised)
P & R 2415.20	Every Student Succeeds Act Complaints (M) (Revised)
P 4125	Employment of Support Staff Members (M) (Revised)
P 6360	Political Contributions (M) (Revised)
P 8330	Student Records (M) (Revised)
P 9713	Recruitment by Special Interest Groups (M) (Revised)

ALERT 223

P 0131	Bylaws, Policies, and Regulations (Revised)
P 1521	Educational Improvement Plans (M) (Abolished)
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
P 2421	Career and Technical Education (Revised)
R 2421	Vocational - Technical Education (Abolished)
P 3134	Assignment of Extra Duties (Revised)
P & R 3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
P & R 3221	Evaluation of Teachers (M) (Revised)
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 4146	Nonrenewal of Nontenured Support Staff Member (Revised)
P & R 5460.02	Bridge Year Pilot Program (M) (New)
P & R 6471	School District Travel (M) (Revised)
P 8561	Procurement Procedures for School Nutrition

General Policy and Regulation Guides

P 0145 – Board Member Resignation and Removal (M) (Revised)

Bylaw Guide 0145 addresses when a Board member must resign, must be removed, or may be removed from the Board in accordance with New Jersey statute. N.J.S.A. 18A:12-3 indicates “any member who fails to attend three consecutive meetings of the Board without good cause may be removed....” The existing statute does not specify whether “meetings” means “any Board meeting” or “regular Board meeting”. Therefore, Strauss Esmay’s Bylaw Guide provided a Board an option to choose “regular” to precede “meetings”. Most Boards select the “regular meeting” option in their Bylaw to provide a Board member an accommodation while going through medical, professional, or personal issues. However, a recent New Jersey Commissioner of Education decision held a “Board properly removed a Board member pursuant to N.J.S.A. 18A:12-3 based on his failure to attend more than three consecutive meetings of the Board.” The decision further explained N.J.S.A. 18A:12-3 “does not limit missed meetings to regular meetings, and the Board’s policy that has the option of “regular meetings” cannot override the authority afforded to it by the statute.” (*Antoine v. BOE Borough of Roselle, Union County*, DKT. 218-8/18, Commissioner of Education, 2 March 2020). Therefore, Strauss Esmay has revised Bylaw Guide 0145 to remove the option provided to a Board to only count “regular” Board meetings when attempting to remove a Board member for missing three consecutive meetings in accordance with N.J.S.A. 18A:12-3. In order to remove a Board member, the Commissioner’s decision, statute, and Bylaw 0145 still require the missed meetings must be “without good cause.”

It is also important for a Board to note the ALJ in this matter stated “N.J.S.A. 18A:12-3 provides that a Board of Education is authorized to act if a Board Member fails to attend three consecutive meetings of the Board, without any limitation regarding the meeting’s designation as a “special,” “regular,” or “workshop” meeting.”

This interpretation broadens a Board's authority to remove a Board member who misses three consecutive meetings without good cause. In addition, the revised Bylaw Guide indicates a Board member will be provided at least forty-eight hours' notice in advance of the meeting in which a vote is to be taken to remove the member. Bylaw Guide 0145 is mandated.

Bylaw Guide 0145 is **MANDATED**

P 0164.6 – Remote Public Board Meetings During A Declared Emergency (M) (New)

P.L. 2020, c.34 authorized the Director of the Division of Local Government Services to promulgate emergency regulations codified as N.J.A.C. 5:39-1.1 through 1.7 establishing standard protocols for conducting remote public Board meetings during a Governor-declared state of emergency. The New Jersey Department of Community Affairs (NJDCA) published Local Finance Notice, (LFN) LFN 2020-21 – September 24, 2020 – New Emergency Regulations: Remote Public Meetings Held During a Declared Emergency.

Strauss Esmay developed a new Bylaw 0164.6 to be in compliance with the new administrative code and the LFN 2020-21. The administrative code provides several options for a Board conducting a remote public Board meeting during a declared emergency. The Board must:

1. Determine if the Board will require members of the public to state, prior to providing public comment, if they wish to speak and to identify themselves prior to speaking – Bylaw 0164.6, Section D.2.b.;
2. Designate a school official responsible for creating the meeting agenda to accept public comments in advance of the remote public meeting – Bylaw 0164.6, Section D.6.a.;
3. Determine if the Board will accept public comment during the remote meeting via text messages – Bylaw 0164.6, Section D.6.b.; and
4. Establish a reasonable time limit for each public comment made during the remote public meeting and to read each written comment submitted to a designated official prior to the remote public meeting. A reasonable time limit for individual public comment is typically between three and five minutes – Bylaw 0164.6, Section D.6.c.

This Bylaw is only mandated if a Board of Education conducts remote public Board meetings during this Governor-declared emergency. Therefore, it is recommended a Board that conducts remote public Board meetings suspend Bylaw 0131 requiring two readings for adoption in order to adopt this Bylaw with one reading at the next Board meeting.

MOTION: *Move the Board of Education suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and adopt Bylaw 0164.6 with one reading to be in compliance with the new emergency regulations regarding remote meetings held during a Governor-declared emergency, N.J.A.C. 5:39-1.1 through 1.7, promulgated by Department of Community Affairs.*

Bylaw Guide 0164.6 has been available for download on Strauss Esmay's website under the "Policy Alerts" tab – "Other Downloads" since November 4, 2020.

Bylaw Guide 0164.6 is **MANDATED**

R 1642 – Earned Sick Leave Law (M) (Revised)

New Jersey's Earned Sick Leave Law (Act), N.J.S.A. 34:11D-1 et seq., requires all New Jersey employers to provide employees one hour of sick leave for every thirty hours worked. In accordance with P.L. 2020, c. 17, which revised N.J.S.A. 34:11D-3 and created N.J.S.A. 34:11D-12 and 34:11D-13, Strauss Esmay has updated Regulation Guide 1642 to incorporate the pertinent amendments to N.J.S.A. 34:11D-1 et seq. The revisions to the statutes do not require any update to Policy Guide 1642.

Section C.1.d. of the Regulation Guide has been updated to address the statute's revised and new language expanding the use of accrued sick leave for additional reasons. The revisions in the statute are as follows with the revisions italicized:

- (1) A closure of the employee's workplace, or the school or place of care of a child of an employee, by order of a public official *or because of a state of emergency declared by the Governor of New Jersey*, due to an epidemic or other public health emergency;
- (2) *The declaration of a state of emergency by the Governor of New Jersey, or the issuance by a health care provider or the New Jersey Commissioner of Health or other public health authority of a determination that the presence in the community of the employee, or a member of the employee's family in need of care by the employee, would jeopardize the health of others;*
- (3) *During a state of emergency declared by the Governor of New Jersey, or upon the recommendation, direction, or order of a healthcare provider or the New Jersey Commissioner of Health or other authorized public official, the employee undergoes isolation or quarantine, or cares for a family member in quarantine, as a result of suspected exposure to a communicable disease and a finding by the provider or authority that the presence in the community of the employee or family member would jeopardize the health of others...*

Regulation Guide 1642 has also been updated to address the newly created statute N.J.S.A. 34:11D-12. N.J.S.A. 34:11D-12 prohibits districts from terminating or penalizing an employee for using earned sick leave in relation to a public health emergency or state of emergency declared by the Governor of New Jersey.

The provisions of the Earned Sick Leave Law, including the reasons why an employee may take sick leave, do not affect school district employees that earn sick leave under N.J.S.A. 18A:30-2. Employees receiving sick leave under N.J.S.A. 18A:30-2 may only take sick time for the reasons outlined in N.J.S.A. 18A:30-2 and not for all the reasons in the Earned Sick Leave Law.

Regulation Guide 1642 has several options that are significant in the implementation of the law and are not affected by this recent legislative change. Therefore, a school district should select the same options selected in their current Regulation as Strauss Esmay provided a detailed explanation of recommended options when this Regulation Guide was initially provided to school districts in March 2019; which is still available for download from Strauss Esmay's website under the "Policy Alerts" tab, "Other Downloads", listed as 1642 Policy – Sample Blanks and Options; and 1642 Regulation – Sample Blanks and Options.

The Earned Sick Leave Law does not mandate a Board of Education adopt a Board Policy and Regulation. However, compliance with the law is mandated and based on the complexity of the law and its level of importance to school district operations, this Regulation Guide is mandated and must be adopted by the Board.

Regulation Guide 1642 is **MANDATED**

P 1643 – Family Leave (M) (New)

P 3431.1, 4431.1, 3431.3, and 4431.3 (Abolished)

Strauss Esmay receives many questions regarding the rules and implementation of the Federal and State family leave laws. Understanding and implementing the provisions of the Federal and State law is very complicated. In an attempt to assist school districts, Strauss Esmay has consolidated Policy Guides 3431.1 and 4431.1 – Family Leave [Federal Family and Medical Leave Act (FMLA)] and Policy Guides 3431.3 and 4431.3 – New Jersey's Family Leave Insurance Program [New Jersey Family Leave Act (NJFLA)] and under one new Policy Guide 1643 – Family Leave.

There have been several revisions to the NJFLA that have been incorporated into the consolidated Policy Guide 1643 and these revisions are summarized below:

Revisions to the New Jersey Statutes Concerning NJFLA and Policy Guide 1643

1. N.J.S.A. 34:11B-3 has recently been revised on three separate occasions.

a. The first revision to N.J.S.A. 34:11B-3 was approved on February 2, 2019 as a part of P.L. 2019, c. 37. The revision expanded the use of "family leave" to include the placement of a "foster child" to a "foster parent" and leave for "a child born pursuant to a valid written agreement between the employee and a gestational carrier." The definition of "family member" has been expanded to include additional relatives and "any other individual that the employee shows to have a close association with the employee which is the equivalent of a family relationship."

b. The second revision to N.J.S.A. 34:11B-3 was approved on March 25, 2020 as a part of P.L. 2020, c. 17. This revision was subsequently repealed by the third revision explained below.

c. The third revision to N.J.S.A. 34:11B-3 was approved on April 14, 2020 as a part of P.L. 2020, c. 23. This revision expanded the definition of “family leave” by creating a new qualifying reason for NJFLA leave related to a state of emergency declared in response to an epidemic of a communicable disease. There was also an added definition for “health care provider”.

2. N.J.S.A. 34:11B-4 has recently been revised on three separate occasions.

a. The first revision to N.J.S.A. 34:11B-4 was approved on February 2, 2019 as a part of P.L. 2019, c. 37. N.J.S.A. 34:11B-4's provisions revised the requirements of intermittent NJFLA leave taken for the birth of a child of a staff member, including a child born pursuant to a valid written agreement between a staff member and a gestational carrier or the placement of a child into foster care with a staff member or in connection with adoption of such child by a staff member. The revision to the statute removed the requirement that the employer must agree to the employee's use of intermittent NJFLA leave. The revised statute now references N.J.S.A. 43:21-39.2 and N.J.S.A. 43:21-39.3 for the rules regarding an employee's use of intermittent NJFLA leave. N.J.S.A. 43:21-39.2 and N.J.S.A. 43:21-39.3 do not require the employer's approval for the employee to use intermittent NJFLA leave.

b. The second revision to N.J.S.A. 34:11B-4 was approved on March 25, 2020 as a part of P.L. 2020, c. 17. This revision added language regarding NJFLA leave being taken in connection with quarantine or isolation due to a state of emergency being declared related to an epidemic of a communicable disease. An employee who may be denied NJFLA as per Section A.6.a.(1) of Policy Guide 1643 may not be denied NJFLA leave for this purpose.

c. The third revision to N.J.S.A. 34:11B-4 was approved on April 14, 2020 as a part of P.L. 2020, c. 23. This revision requires the employee to provide certification to the Board for NJFLA leave being taken due to a state of emergency being declared related to an epidemic of a communicable disease.

3. N.J.S.A. 34:11B-5 was approved on February 2, 2019 as a part of P.L. 2019, c. 37. The statute was revised to increase the time period reduced leave may be taken from “twenty-four consecutive weeks” to “twelve consecutive months”. The revised statute removed language that required the employer to agree to the employee's use of reduced NJFLA leave. The statute now references N.J.S.A. 43:21-39.3 which provides the rules regarding an employee's use of intermittent NJFLA leave.

4. N.J.S.A. 43:21-39.3 was approved on February 2, 2019 as a part of P.L. 2019, c.37. The statute was revised to reflect the changes made in N.J.S.A. 34:11B-4 and 34:11B-5. The revision added language outlining general requirements for the use of intermittent NJFLA leave for the birth of a child of a staff member, including a child born pursuant to a valid written agreement between a staff member and a gestational carrier or the placement of a child into foster care with a staff member or in connection with adoption of such child by a staff member.

The New Jersey Administrative Code which outlines “Rules Pertaining to the Family Leave Act”, N.J.A.C. 13:14-1 et seq., has not yet been updated to reflect the revisions to the statutes discussed above even though these provisions are currently in effect.

Therefore, Strauss Esmay did not include any current administrative code provisions that are inconsistent with the new statutory provisions presented above. Policy Guide 1643 will be revised if any relevant administrative code provisions are adopted.

Revisions to FMLA and NJFLA in relation to the COVID-19 Pandemic

Strauss Esmay has included the revisions made to the NJFLA addressing the new communicable disease provisions in Policy Guide 1643 as these provisions are permanent and do not have an expiration date. However, Strauss Esmay has not included any revisions made to the FMLA that were addressed in the Federal Families First Coronavirus Response Act (FFCRA) because the FFCRA expired on December 31, 2020.

In January 2021, the FFCRA was replaced by the Consolidated Appropriation Act 2021 (CAA), which does not require employers to extend Federal family leave or provide emergency paid sick leave to employees for the COVID-19 related reasons permitted in the FFCRA. The CAA provides tax credits to employers that provide the FFCRA leave time entitlements to employees, but the CAA did not provide any such provisions to assist public employers. However, a public employer may voluntarily extend the FFCRA leave time entitlements to employees without any financial assistance.

Policy Guide 1643 does not include provisions regarding the FFCRA leave entitlements. A school district that chooses to extend the FFCRA leave entitlements beyond December 31, 2020 may use the provisions included in Policy Guide 1649 - Federal Families First Coronavirus Response Act. Strauss Esmay will be recommending Policy Guide 1649 be abolished in the next Policy Alert as the Policy Guide is based on the Federal Act which expired on December 31, 2020. In the event the FFCRA is extended Strauss Esmay will update the Policy Guide and notify school districts accordingly.

School districts should be aware that the NJFLA now provides employees with leave entitlements for reasons related to a state of emergency because of communicable disease.

Permissive to Decisive Language

The FMLA and the NJFLA have permissive language including such terms or phrases as the Board or employee “may” or “has the option” to do, or not do, a particular act. Including this permissive language in this Policy Guide may create the potential for a Board to apply the requirements of the law inconsistently. Strauss Esmay revised the permissive language to decisive language such as “shall”, “must”, or “require”. In addition, these revisions address practices that are universally accepted and implemented by school districts. The following list is a complete outline of all the places in the new consolidated Policy Guide 1643 where Strauss Esmay has made the above described revisions. These revisions are Strauss Esmay’s recommendations; however, the Board may revise these recommendations if desired.

1. Section A.3.a. – The NJFLA indicates the leave **may be with or without pay**. This section of Policy Guide 1643 indicates NJFLA leave **shall be without pay**.

2. Section A.4.a. – The NJFLA indicates an employee **may** be required to provide written notice to a Board requesting such leave. Policy Guide 1643 **requires** an employee to provide written notice to the Board requesting such leave.

3. Section A.5.a. – The NJFLA indicates the Board **may** require an employee to sign a form of certification established by the Board attesting that such employee is taking NJFLA leave for the reason they have stated. Policy Guide 1643 **requires** an employee to sign a form of certification established by the Board attesting that such employee is taking NJFLA leave for the reason they have stated.

4. Section B.4.b.(1)(a)(ii) – The FMLA makes it **optional** for an employer to require an employee to provide medical certification supporting their request to use FMLA leave. Policy Guide 1643 **requires** the employee to submit medical certification supporting their request to use FMLA leave.

5. Section B.5.a.(5) – The FMLA indicates an employee, **upon request from the Board**, shall “advise the Board of the reasons why the intermittent/reduced FMLA schedule is necessary and of the schedule for treatment, if applicable.” Policy Guide 1643 indicates the employee **shall** “advise the Board of the reasons why the intermittent/reduced FMLA schedule is necessary and of the schedule for treatment, if applicable.”

6. Section B.10.d.(1)– The FMLA indicates the Board “**may** require all similarly-situated staff members to...” submit a fitness for duty certification to return to work. Policy Guide 1643 states the Board “**shall** require all similarly-situated staff members to...” submit the fitness for duty certification.

Employer Notice Requirement

The NJFLA and FMLA require a school district to provide staff members with notice of their rights under each family leave law. Sections A.8.b. and B.11.a.(3) of Policy Guide 1643 indicate Policy Guide 1643 satisfies the Board’s notice requirement to staff members. Strauss Esmay recommends a school district post Policy Guide 1643 on the school district website and provide a hard copy or an electronic copy to each staff member annually prior to the beginning of the school year and/or upon an employee’s initial employment in the district during the school year.

Policy Guides 3431.3 and 4431.3 - New Jersey’s Family Leave Insurance Program (NJFLI)

Strauss Esmay has included the required policy language for the NJFLI Program in Section A.10. of Policy Guide 1643. After careful review and consideration, Strauss Esmay is recommending Policy Guides 3431.3 and 4431.3 be abolished as the information relative to the NJFLI Program is included in the new Policy Guide 1643. Providing a copy of Policy Guide 1643 to an employee shall also serve to satisfy the Board’s notice requirement to employees regarding the NJFLI.

As Policy Guide 1643 consolidates Policy Guides 3431.1, 4431.1, 3431.3, and 4431.3 into one document, these Guides should be abolished with one motion at a public Board meeting. Policy Guide 1643 is mandated.

Policy Guide 1643 is **MANDATED**

Policy Guides 3431.1, 4431.1, 3431.3, and 4431.3 should be **ABOLISHED**

Frequently Asked Questions Regarding NJFLA and FMLA

Due to the complexity of both the NJFLA and FMLA, Strauss Esmay has included a Frequently Asked Questions (FAQ) document. These questions and answers provide practical examples of situations that often arise and the appropriate way to address those situations. Strauss Esmay is always available by telephone or email to discuss any specific issues regarding NJFLA, FMLA, or other policy and regulation questions.

P 5330.01 – Administration of Medical Cannabis (M) (Revised)

R 5330.01 – Administration of Medical Cannabis (M) (Revised)

N.J.S.A. 18A:40-12.22 requires school districts to develop a policy authorizing parents, guardians, and primary caregivers to assist a student in the medical administration of cannabis while on school grounds, aboard a school bus, or attending a school-sponsored event. N.J.S.A. 18A:40-12.22 was recently revised along with N.J.S.A. 24:6I-1 et seq. The primary revision was a change in terminology from “marijuana” to “cannabis”. There were several other revisions to the statutes including the addition of definitions for “Commission”, “designated caregiver”, “health care practitioner”, and “registration with the Commission”. Policy and Regulation Guides 5330.01 have been revised to address the updated terminology and new definitions. There were no changes to the required procedure outlined in N.J.S.A. 18A:40-12.22.

N.J.S.A. 18A:40-12.22 requires school districts to adopt a Policy permitting the administration of medical cannabis on school grounds, aboard a school bus, or at a school-sponsored event. Policy and Regulation Guides 5330.01 are mandated and both must be adopted by the Board.

Policy Guide 5330.01 is **MANDATED**

Regulation Guide 5330.01 is **MANDATED**

P 7425 – Lead Testing of Water in Schools (M) (Revised)

R 7425 – Lead Testing of Water in Schools (M) (New)

Policy Guide 7425 has been revised to reflect the recent changes in N.J.A.C. 6A:26-12.4 which requires school districts to test for lead in the water outlets in school facilities. All school districts are required to test drinking water outlets in the designated Statewide testing year, which will be every third school year beginning with the 2021-2022 school year. This is a significant change from the previous administrative code which required lead screenings every six years after the initial screening. In addition, the school district is now required to review the final laboratory results within seventy-two hours upon receipt. Strauss Esmay developed a new Regulation Guide 7425. The revised administrative code outlines the procedures the school district must follow in regard to the lead testing schedule, laboratory results and analysis, the school district’s exemption from testing requirements, and school district reimbursement which is detailed in N.J.A.C. 6A:26-12.4. Policy and Regulation Guides 7425 are mandated and must be adopted by the Board.

Policy Guide 7425 is **MANDATED**
Regulation Guide 7425 is **MANDATED**

P 7430 – School Safety (M) (Abolished)
R 7430 – School Safety (M) (Abolished)

Policy and Regulation Guides 7430 – School Safety are no longer required as the legal requirements in Policy and Regulation Guides 7430 are addressed in the following list of existing Policy and Regulation Guides:

P 2431 – Athletic Competition

R 2431.1 – Emergency Procedures for Sports and Other Athletic Activity

P 7432 – Eye Protection

P 7420 – Hygienic Management

P 7440 – School District Safety

P 8420 – Emergency and Crisis Situations

Policy and Regulation Guides 7430 are no longer necessary and should be abolished with one motion at a public Board meeting.

Policy Guide 7430 is **ABOLISHED**
Regulation Guide 7430 is **ABOLISHED**

**B. No Child Left Behind Act (NCLB) to Every Student Succeeds Act (ESSA)
Policy and Regulation Guides**

Strauss Esmay had been waiting to revise its Policy and Regulation Guides that reference NCLB Act requirements to the ESSA requirements in anticipation of receiving NJDOE guidance. The ESSA is more than three hundred pages of Federal regulations and it is difficult to determine the specific provisions to be included in Policy and Regulation Guides. Strauss Esmay has decided to update current Policy and Regulation Guides removing NCLB requirements and adding the new ESSA requirements. In the event the NJDOE provides ESSA Policy Guidance, Strauss Esmay will provide school districts new and/or revised Policy and Regulation Guides. A summary of the Policy and Regulation Guide revisions is listed below.

P 2415 – Every Student Succeeds Act (M) (Revised)

Policy Guide 2415 included the general provisions of NCLB and has been updated to list the general provisions of the ESSA. The revised Policy Guide provides some general updates and removes listing all the individual Title programs as this list is not required to be included in a Policy Guide. The revised Policy Guide also updates the Academic Standards, Academic Assessments, and Accountability section as the ESSA now requires each State to develop its own accountability system to be included in a State Plan that must be approved by the United States Department of Education (USDOE). The NJDOE waiver language in the current Policy that permitted the State to receive waivers from the USDOE on certain NCLB requirements has also been removed from the

Policy Guide as it is no longer applicable. Policy Guide 2415 is mandated for school districts that receive Federal Funds.

Policy Guide 2415 is **MANDATED**

P 2415.01 – Academic Standards, Academic Assessments, and Accountability (M) (Abolished)

NCLB included specific accountability requirements for schools to meet adequate yearly progress (AYP) and specific mandated corrective actions for a school that did not meet AYP. The ESSA eliminates these requirements and permits States to develop their own accountability system to be included in the State's Plan that must be submitted and approved by the USDOE. New Jersey's accountability system has been approved by the USDOE and incorporated by reference in Policy Guide 2415. Therefore, the accountability requirements of NCLB are no longer applicable and this Policy Guide should be abolished with one motion at a public Board meeting.

Policy Guide 2415.01 is **ABOLISHED**

P 2415.02 – Title I – Fiscal Responsibilities (M) (Revised)

Policy Guide 2415.02 has been revised to provide an additional section, "Supplement, Not Supplant." Policy Guide 2415.02 is mandated for a school district that receives Title I funds.

Policy Guide 2415.02 is **MANDATED**

P 2415.03 – Highly Qualified Teachers (M) (Abolished)

ESSA no longer requires teachers to meet the "highly qualified teacher" definition in the NCLB Act. New Jersey's teacher certification requirements satisfy the teacher certification requirements of ESSA. In addition, the other NCLB provisions included in Policy Guide 2415.03 are no longer applicable. This Policy Guide should be abolished with one motion at a public Board meeting.

Policy Guide 2415.03 is **ABOLISHED**

P 2415.05 – Student Surveys, Analysis, and/or Evaluations (M) (Revised)

Policy Guide 2415.05 addresses the issue of a school district obtaining the written consent from parents for their child to participate in a survey, analysis, or evaluation funded in whole or in part by the USDOE. NCLB included a major amendment to the Federal Protection of Pupil Rights Amendment (PPRA) that gave parents additional rights which are still current under the ESSA. Policy Guide 2415.05 has been revised to remove the NCLB citation at the end of the Policy Guide and to provide an updated definition of "minor" student. "9 – Social Security Number" is not a PPRA protected information area, but is a protected information area under the New Jersey law, N.J.S.A. 18A:36-34, which is outlined in Policy Guide 9560 – Administration of School Surveys. Policy Guide 2415.05 is mandated.

Policy Guide 2415.05 is **MANDATED**

P 2415.20 – Every Student Succeeds Act Complaints (M) (Revised)

R 2415.20 – Every Student Succeeds Act Complaints (M) (Revised)

The ESEA requires a complaint procedure for resolving complaints filed by an individual or organization alleging a school district or the NJDOE violated the provisions of the ESSA. Policy and Regulation Guides 2415.20 have been revised updating the provisions of the complaint procedure to be in compliance with the ESSA. Policy and Regulation Guides 2415.20 are mandated for all school districts that receive Federal funding under the ESSA and must be adopted by the Board.

Policy Guide 2415.20 is **MANDATED**

Regulation Guide 2415.20 is **MANDATED**

P 4125 – Employment of Support Staff Members (M) (Revised)

The ESSA maintains the same requirements for hiring credentials for paraprofessionals as NCLB. Therefore, the only substantive revision in Policy Guide 4125 is updating the term NCLB to ESSA. Policy Guide 4125 is mandated.

Policy Guide 4125 is **MANDATED**

P 6360 – Political Contributions (M) (Revised)

Policy Guide 6360 states a Political Contribution Disclosure (PCD) Form is required for Board of Education contracts for contracted educational services provided under NCLB in excess of \$17,500 as per the Department of Community Affairs – Local Finance Notice – June 4, 2007. The Policy Guide has been revised to remove the provision referencing “contracted educational services provided under NCLB and has been replaced with any “educational services provided under any Federally funded program” which would include any ESSA program. Policy Guide 6360 is mandated.

Policy Guide 6360 is **MANDATED**

P 8330 – Student Records (M) (Revised)

Policy Guide 8330 references a provision of NCLB that addresses student information being provided to military recruiters, an institution of higher education, or prospective employers if a school district prepares a student information directory. The ESSA made only several minor changes to this provision of NCLB, which are addressed in N.J.S.A. 18A:36-19.1 and outlined in further detail in Policy Guide 9713. Policy Guide 8330 has been revised to reflect these changes. Policy Guide 8330 is mandated.

Policy Guide 8330 is **MANDATED**

P 9713 – Recruitment by Special Interest Groups (M) (Revised)

Policy Guide 9713 addresses the requirements outlined in N.J.S.A. 18A:36-19.1 and in the ESSA. The ESSA made several minor changes in the requirements:

A minor student may only opt out of their information being disclosed with parent consent; and the school district must annually notify parents of the opt out provision.

These revisions required in the ESSA are already required by N.J.S.A. 18A:36-19.1 and are included in Policy Guide 9713. However, the current Policy Guide 9713 has two options, one developed for elementary school districts and one for school districts with secondary schools. The updated Policy Guide 9713 has been revised to combine the two options noting special requirements for secondary school students only. In addition, the revised Policy Guide recommends notice for a recruiter to request permission to recruit on school premises be at least forty-five working days prior to the visit. A Board may revise the number of days' notice. This Policy Guide is mandated.

Policy Guide 9713 is **MANDATED**

P 0131 – Bylaws, Policies, and Regulations (Revised)

Bylaw Guide 0131 has been revised to assist a Board of Education in bylaw, policy, and regulation management. The major revisions are:

1. Revised Bylaw Guide 0131 now references and defines the term “regulations” because Boards are required by statute and administrative code to adopt certain regulations.
2. Revised Bylaw Guide 0131 now has an option for the Board to abolish a bylaw, policy, or regulation at one meeting. Strauss Esmay typically recommends abolishing a bylaw, policy, or regulation when statutes or codes change and the bylaw, policy, or regulation is no longer applicable or when the bylaw, policy, or regulation is replaced with a new bylaw, policy, or regulation with a different policy number due to statutory or administrative code changes. Because of these reasons, it is more efficient to abolish these bylaws, policies, and regulations at one meeting. In addition, most Boards have indicated a preference to abolish bylaws, policies, and regulations at one meeting.
3. The Consideration of Bylaws, Policies, and Regulations section of revised Bylaw Guide 0131 has been revised to outline a process that is more likely to be used in school districts. The revised process is not governed by any statute or administrative code; therefore, a Board may revise this section to meet local needs.

Bylaw Guide 0131 is not mandated by statute or administrative code, but the Board should have a bylaw that addresses bylaw, policy, and regulation management.

Bylaw Guide 0131 is **RECOMMENDED**

P 1521 – Educational Improvement Plans (M) (Abolished)

Policy Guide 1521 was a mandated Policy for Special Needs School Districts and is no longer required. A school district that has Policy 1521 in their Policy and Regulation Manual should abolish this Policy.

Policy Guide 1521 is **ABOLISHED**

**P 1649 – Federal Families First Coronavirus (COVID-19) Response Act (M)
(Abolished)**

The Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) was effective April 1, 2020 and expired December 31, 2020. This Federal law and Policy Guide 1649 provided extended Federal Family Leave with pay and emergency paid sick leave for specific reasons related to COVID-19. The FFCRA has expired and employers are no longer required to comply with the provisions of the law. However, an employer may provide these benefits on a voluntary basis. Policy Guide 1649 requiring paid leave should be abolished.

Policy Guide 1649 is **ABOLISHED**

**P 2421 – Career and Technical Education (Revised)
R 2421 – Vocational – Technical Education (Abolished)**

Policy Guide 2421 has been revised to reflect the recent updates to N.J.A.C. 6A:19 – Career and Technical Education Programs and Standards. The revisions in Policy Guide 2421 are minor and require a school district to determine the career and technical education program offered to their students. Most school districts with high schools offer these programs through their county vocational school district. However, a few school districts offer career and technical education programs that must be approved by the Commissioner of Education in addition to the programs offered by the county vocational school district. Strauss Esmay recommends Regulation Guide 2421 be abolished as the details in the Regulation Guide are not required.

Policy Guide 2421 is **RECOMMENDED**
Regulation Guide 2421 is **ABOLISHED**

P 3134 – Assignment of Extra Duties (Revised)

Policy Guide 3134 addresses a Board of Education's right to assign extra duties to teaching staff members. These extra duty assignments are typically addressed in a collective bargaining agreement (CBA) and include, but are not limited to: cafeteria duty, playground duty, study hall duty, and bus duty. Policy Guide 3134 has been updated to clearly define the Board's right to assign these extra duties consistent with the provisions of a CBA. In addition, Policy Guide 3134 has been updated to reference the statute, N.J.S.A. 34:13A-23, that permits a Board of Education to assign a qualified teaching staff member to an extra-curricular position when the Board is unable to fill the position with a qualified person who holds an appropriate New Jersey teaching certificate from inside or outside of the school district. Provisions in Policy Guide 3134 that are no longer applicable have been removed. Policy Guide 3134 is suggested if a school district wants guidance regarding such assignments. A school district that does not have such a Policy does not waive its management rights to the assignment of extra duties. A school district that has the current Policy Guide 3134 in its Policy Manual should abolish it, even if the Board does not want to adopt this updated version of Policy Guide 3134.

Policy Guide 3134 is **SUGGESTED**

P 3142 – Nonrenewal of Nontenured Teaching Staff Member (Revised)

R 3142 – Nonrenewal of Nontenured Teaching Staff Member (Revised)

Policy and Regulation Guides 3142 have been revised to incorporate some minor revisions. The revisions in Policy and Regulation Guides 3142 clarify “days” to be “calendar days” because the only reference to “days” in the statute or code is “calendar days”, except one location where the administrative code expressly states “working days” which has been left as is in Policy and Regulation Guides 3142. To be consistent, “days” in the Guides have been revised to “calendar days” everywhere but those two locations. In addition, N.J.A.C. 6A:10-8.1 as cited in Policy and Regulation Guides 3142 has been re-codified to N.J.A.C. 6A:10-9.1. Regulation Guide 3142 includes the same revisions as Policy Guide 3142 with additional revisions that provide greater detail. There are no revisions that affect the existing procedures regarding the nonrenewal of nontenured teaching staff members.

Although this is not a mandated Policy and Regulation Guide, it is highly recommended Policy Guide 3142 be adopted by the Board and included in its Policy Manual.

Policy Guide 3142 is **RECOMMENDED**

Regulation Guide 3142 is **RECOMMENDED**

P & R 3221 – Evaluation of Teachers (M) (Revised)

P & R 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)

P & R 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)

P & R 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)

The New Jersey State Board of Education adopted revisions to N.J.A.C. 6A:10 – Educator Effectiveness prior to the Governor’s declared state of emergency due to the COVID-19 pandemic. The provisions in this Chapter address the evaluation procedures for all teaching staff members including: classroom teachers (Policy and Regulation Guides 3221); educational services staff members, including school nurses, guidance counselors, child study team members, library media specialist, etc. (Policy and Regulation Guides 3222); administrators, excluding Principals, Vice Principals, and Assistant Principals (Policy and Regulation Guides 3223); and Principals, Vice Principals, and Assistant Principals (Policy and Regulation Guides 3224). The revisions in these updated Policy and Regulation Guides are minor. The only material revision was N.J.A.C. 6A:10-2.1(c) that now requires evaluation rubrics to be submitted to the Commissioner of Education by August 1 every year for approval by August 15. The Administrative Code previously required submission of the evaluation rubrics to the Commissioner by June 1st for approval by August 1. This Code revision has been updated in each of the Policy and Regulation Guides listed above.

The revisions in these Policy and Regulation Guides align with the administrative code changes that were adopted by the State Board of Education prior to the Governor’s declared state of emergency in April 2020 due to the COVID-19 pandemic.

The Governor signed Executive Order No. 103 effective April 3, 2020 that made temporary modifications to the rules governing the provisions of educator evaluations to cope with the COVID-19 pandemic. These temporary modifications affect the following administrative code sections: 6A:10-2.2(a)3; 6A:10-2.5(h) and (k); 6A:10-4.1(b), (c) and (d); 6A:10-4.4(c)4; 6A:10-5.1(b), (c) and (d); 6A:10-5.4(e); and 6A:10-6.2(c). The New Jersey Department of Education has informed school districts of these temporary rules and school districts have implemented these temporary rules in their educator evaluation process. Strauss Esmay did not incorporate these temporary modifications into these revised evaluation Policy and Regulation Guides because Executive Order 103 was an emergency adoption of temporary modifications to the rules governing the provisions of educator evaluations and these temporary rules will expire once the state of emergency is lifted by the Governor. Upon expiration of these temporary rules, the administrative code provisions incorporated into these revised evaluation Policies and Regulation Guides that existed prior to Executive Order 103 are expected to be back in effect. If necessary, Strauss Esmay will make additional revisions to these Guides in the event there are any new administrative code revisions that will be in effect when the temporary modifications of Executive Order 103 expire.

These revisions impact the evaluation procedures school districts are required to implement. Policy and Regulation Guides 3221, 3222, 3223, and 3224 are mandated and must be adopted by the Board.

Policy Guide 3221 is **MANDATED**
Regulation Guide 3221 is **MANDATED**

Policy Guide 3222 is **MANDATED**
Regulation Guide 3222 is **MANDATED**

Policy Guide 3223 is **MANDATED**
Regulation Guide 3223 is **MANDATED**

Policy Guide 3224 is **MANDATED**
Regulation Guide 3224 is **MANDATED**

P 4146 – Nonrenewal of Nontenured Support Staff Member (Revised)
R 4146 – Nonrenewal of Nontenured Support Staff Member (Revised)

Policy and Regulation Guides 4146 – Nonrenewal of Nontenured Support Staff Member are similar to Policy and Regulation Guides 3142 – Nonrenewal of Nontenured Teaching Staff Member because most districts follow the same timelines and process for the nonrenewal of nontenured teaching staff members and the nonrenewal of nontenured support staff members. However, a Commissioner of Education decision in 2009, *James A. Hensel v. Board of Education of the Township of Voorhees, Camden County, DKT. No. 230-8/0*, held, among other issues, the May 15 date to notify nontenured staff members of their contract renewal for the next school year as required in N.J.S.A. 18A:27-10 only applies to nontenured teaching staff members and does not apply to support staff members.

The Commissioner, in *Hensel*, held the contract renewal notification date for a support staff member was the timeline provided in the language of the governing collective bargaining agreement and not May 15. Policy and Regulation Guides 4146 were previously revised indicating the contract renewal date for nontenured support staff members shall be “in accordance with the terms of any applicable collective bargaining agreement, individual contract, or any other agreement between the parties.”

These revisions to Policy and Regulation Guides 4146 make the same revision re-codifying N.J.A.C. 6A:10-8.1 to N.J.A.C. 6A:10-9.1 and the same “calendar days” revisions as included in Policy and Regulation Guides 3142. There are no revisions in these revised Guides that affect the existing procedures regarding nonrenewal of nontenured support staff members.

Although this is not a mandated Policy and Regulation Guide, it is highly recommended Policy Guide 4146 be adopted by the Board and included in its Policy Manual.

Policy Guide 4146 is **RECOMMENDED**
Regulation Guide 4146 is **RECOMMENDED**

P 5460.02 – Bridge Year Pilot Program (M) (New)
R 5460.02 – Bridge Year Pilot Program (M) (New)

The New Jersey Department of Education published The Bridge Year Pilot Program (P.L. 2020, c.41) Implementation Guidance on January 21, 2021 to assist school districts in implementing P.L. 2020, c.41. The purpose of this program is to provide students in the graduating classes of 2021 and 2022 the opportunity to offset disruptions to learning opportunities and participation in extracurricular activities that might have resulted from the closure of schools in Spring 2020 due to the COVID-19 pandemic. Policy and Regulation Guides 5460.02 have been developed to address the requirements of the Bridge Year Pilot Program. The law and the Guidance provide specific requirements for a student and a school district. The Program and Policy and Regulation Guides 5460.02 are mandated for a school district with high school students.

Policy 5460.02 is **MANDATED**
Regulation 5460.02 is **MANDATED**

P 6471 – School District Travel (M) (Revised)
R 6471 – School District Travel (M) (Revised)

N.J.A.C. 6A:23A-7 – School District Travel Policies and Procedures has been amended with several sections of the subchapter being re-written. These administrative code sections were re-written to align with the State of New Jersey Department of the Treasury, Office of Management and Budget (OMB) Circular 16-11. Subsequently, the New Jersey OMB released OMB Circular 20-04, which supersedes Circular 16-11, with minor revisions.

The existing Policy and Regulation Guides 6471 have been re-written to provide the details included in N.J.A.C. 6A:23A-7. Policy Guide 6471 includes the following two options available to a Board of Education:

1. The Board may establish an annual maximum amount per employee for regular business travel not requiring prior Board approval; and
2. The Board may exclude from prior approval travel that is in an existing employment contract.

In addition, Policy Guide 6471 requires the Board to designate a final approval authority for travel who must be the Superintendent and/or the School Business Administrator.

The shortened Policy Guide 6471 and expanded comprehensive Regulation Guide 6471 include essentially the same provisions included in the existing Policy Guide 6471 with the major difference being the new Policy Guide 6471 is brief, with all the details now included in the revised Regulation Guide 6471. The revised Policy and Regulation Guides should replace the existing Policy and Regulation Guides 6471.

Policy and Regulation Guides 6471 are mandated and must be approved by the Board.

Policy Guide 6471 is **MANDATED**
Regulation Guide 6471 is **MANDATED**

P 8561 – Procurement Procedures for School Nutrition Programs (M) (Revised)

The New Jersey Department of Agriculture (NJDA) has been conducting audits of school districts to verify compliance with the new Federal regulations regarding procurement procedures for the United States Department of Agriculture's (USDA) School Nutrition Programs. Strauss Esmay worked with the first school district in the State audited under these new requirements and the NJDA to develop Policy Guide 8561 to ensure compliance with the USDA's new regulations.

Policy Guide 8561 was provided to school districts in Policy Alert 215 – April 2018 and revised in Policy Alert 216 – July 2018, Policy Alert 217 – January 2019, Policy Alert 219 – August 2019, and Policy Alert 221 – September 2020 to include minor revisions released by the NJDA. Strauss Esmay has recently been notified by the New Jersey Department of Agriculture (NJDA) that "Form 358 – Federal Funds Procurement Method Selection Chart" (Form 358) was recently updated. Based on advice from the NJDA and the fact the Chart is updated frequently, Strauss Esmay recommends school districts remove this Chart from the Policy Guide. The revised Policy Guide 8561 now incorporates the Chart by reference and going forward, school districts can access the current Chart on the NJDA webpage and will not need a Policy revision every time the Chart is revised by the USDA.

Strauss Esmay has only included four pages of Policy Guide 8561. The first three pages contain minor edits to remove any reference to the Policy Guide's "Appendix", which is no longer attached to the Policy Guide. The revisions are located in Sections A.1., C.2 and D. of Policy Guide 8561. We have also included the "Appendix" page, entirely struck through to indicate a district should now remove the Appendix as an attachment to the Policy Guide.

Please be advised the NJDA has requested general procurement questions be directed to Emma Davis-Kovacs at (609) 984-1438 or emma.davis-kovacs@ag.nj.gov. Questions specifically dealing with food service management company (FSMC) contracts should be directed to Nani Lepicard at (609) 984-0698 or nani.lepicard@ag.nj.gov.

School districts participating in any USDA School Nutrition Program, either self-operated or with a FSMC, are required to adopt Policy Guide 8561; therefore, Policy Guide 8561 is mandated for those school districts. School districts not participating in a USDA School Nutrition Program are not required to adopt this Policy Guide.

Policy Guide 8561 is **MANDATED**

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby creates the position of Wellness Coach (UPC# 1596-11-OFPPS-WELCOA).

Peter Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: June 30, 2021

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

POSITION DESCRIPTION

TITLE: Wellness Coach

QUALIFICATIONS:

1. Minimum of three years successful experience commensurate with and applicable to the job responsibilities listed herein
2. Working knowledge of and experience with Social Emotional Learning and student and staff Mindfulness
3. Excellent interpersonal and problem solving skills
4. Ability to relate effectively to diverse groups of people
5. Certification and/or License applicable to the position
6. Certification in CPR/AED and first aid
7. Ability to travel between school sites
8. Such other qualifications as the Superintendent may find appropriate and acceptable.

REPORTS TO: Assistant Superintendent of Pupil Personnel Services

ESSENTIAL FUNCTION:

The Wellness Coach will play an essential role in implementing practices and programs across all schools and grade levels to ensure a positive school climate that supports the school community's social and emotional needs. As a coach, the individual will provide direct support to school leaders, staff, and students that will enhance Mindfulness concentrating on the mind, body, and spirit. This Coach will ensure that SEL is integrated into instruction and daily practices aligned to the District's strategic plan. This Coach will collaborate with the district's and each school's SEL Committee throughout the school year, before, during, and after school.

TERMS OF

EMPLOYMENT: Terms of Employment: 10 Months

EVALUATION: Evaluated annually in writing by the Assistant Superintendent of Pupil Personnel Services.

PERFORMANCE RESPONSIBILITIES:

1. Design and lead high-quality, engaging coaching and learning opportunities for staff and students.
2. Support school-level implementation of SEL by working with the District's and School's SEL Teams to work activities geared to Mindfulness to enhance the mind, body, and spirit.
3. Deliver individualized coaching in the classroom to assist teachers to integrate these practices into the classroom's daily schedule.

4. With approval of the Assistant Superintendent of PPS, implements periodic district staff mindfulness sessions geared towards wellness and mental health.
5. Under the direction of the Director of Curriculum, Planning, and Teacher Development, will design, plan, and implement Staff Professional Development sessions centered on Mindfulness and Social Emotional Learning.
6. Maintain, analyze, and report on data related to essential functions of this position.
7. Use Data to promote continuous improvement of coaching and Mindfulness outcomes.
8. Such other duties as deemed necessary by the Superintendent and/or Designee.

Board approved: June 30, 2021

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby creates the positions of: (1) Funded Grants Secretary, 12-Months, Level 3 (UPC #1595-15-FNDGT-SEC123) and (1) Middle School Corridor Aide (UPC#1597-02-SCRTY-CORAID).

Peter Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: June 30, 2021

APPENDIX H-4

MARIA DAVI-DONNELLY, from Middle School Teacher to High School Teacher

JAIME DIPERSIO, from High School Guidance Office 12-Month Secretary to Morris Avenue School 10-Month Secretary

ANGELINE FLORES, from Audrey W. Clark School Teacher to Middle School Teacher

ALEXANDRIA GADSON, from George L. Catrambone School Instructional Assistant to Morris Avenue School Instructional Assistant

JOSE HIDALGO, from High School Custodian to Middle School Custodian, effective July 1, 2021.

SADE MONTGOMERY, from George L. Catrambone School Teacher to Morris Avenue School Teacher

LATOYA MORRIS, from George L. Catrambone School Instructional Assistant to Morris Avenue School Instructional Assistant

MARY SHELNUTT, from George L. Catrambone School Teacher to Morris Avenue School Teacher

JENNIFER THROCKMORTON, from George L. Catrambone School Instructional Assistant to Morris Avenue School Instructional Assistant

Last Name	First Name	LO	DEP	Allenhurst	City - Fiber	Monmouth Bch	Housing
BOOTH	DAVID	12	Assist Network Tech			5,000	5,000
DRINGUS	CHRISTOPHER	12	Technology Director		15,000	15,000	15,000
SOUTHWOOD	DARYL	12	Technical Services			7,500	5,000
BLAKE	TIM	12	Senior Tech			7,500	
PFEISTER	CHARLES	12	Computer Network Mgr		10,000		5,000
DEGNAN	ANN	12	ABA. Facilities			3,500	
MUNSON	RINA	10	Fiscal Analyst	3,205		9,614	
VALENTI	NANCY	10	Asst Business Admin.	-		7,477	
ZAMBRANO	SUSAN	10	Conf. Secretary	3,424		3,205	
GENOVESE III	PETER	10	Business Admin.	12,595		28,771	

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

NICOLE PETRAITIS, Middle School teacher effective July 1, 2021.

MARTHA PRIETO, George L. Catrambone School teacher effective September 1, 2021.

ARMINDA RODRIGUEZ, Morris Avenue School teacher effective June 1, 2021.

BETHANY STEELE, High School guidance counselor effective July 1, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

CHARLENE ARCANGELO, George L. Catrambone School nurse from September 1, 2021 to November 30, 2021.

LOUISE BERRYHILL, Middle School nurse secretary from July 7, 2021 to July 22, 2021.

JENNA CAMACHO, High School Guidance Counselor from September 1, 2021 to December 2, 2021.

KASHONA DAVIS, Funds & Grants/Lenna W. Conrow School secretary for July 1, 2021 to July 2, 2021.

ROBERTA FREEMAN, Central Office Chief Academic Office from May 27, 2021 to July 20, 2021.

NIKITA GRINNELL, A.A. Anastasia School teacher from October 4, 2021 to December 6, 2021.

KALLIOPI PAPAYIANNIS, George L. Catrambone School teacher from October 4, 2021 to January 11, 2022.

MARTHA PRIETO, George L. Catrambone School teacher from May 5, 2021 to June 21, 2021.

BRITTANY SAEZ, Audrey W. Clark Alternative Academy School Psychologist from June 14, 2021 to June 21, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS

LOUISE BERRYHILL, Middle School nurse secretary from July 23, 2021 to August 19, 2021.

ROBERTA FREEMAN, Central Office Chief Academic Office from July 21, 2021 to August 23, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS

LOUISE BERRYHILL, Middle School nurse secretary from August 20, 2021 to August 24, 2021.

ROBERTA FREEMAN, Central Office Chief Academic Office for August 24, 2021 to August 26, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PERSONAL DAYS

ROBERTA FREEMAN, Central Office Chief Academic Office for August 27, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAY

LOUISE BERRYHILL, Middle School nurse secretary from August 25, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS

LOUISE BERRYHILL, Middle School nurse secretary from August 26, 2021 to September 8, 2021.

KASHONA DAVIS, Funds & Grants/Lenna W. Conrow School secretary from June 22, 2021 to June 30, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

LOUISE BERRYHILL, Middle School nurse secretary from August 27, 2021 to September 29, 2021.

JENNA CAMACHO, High School Guidance Counselor from December 3, 2021 to December 31, 2021.

NIKITA GRINNELL, A.A. Anastasia School teacher from December 7, 2021 to June 30, 2022.

PERSONAL INTERMITTENT LEAVE OF ABSENCE USING UNPAID DAYS

JA'LONDA BOYD, Audrey W. Clark Alternative Academy instructional assistant for every Friday beginning September 10, 2021 to April 22, 2022.

NEW POLICIES AND REVISED POLICIES AND REGULATIONS
FIRST READING - ALERT 222 AND ALERT 223

ALERT 222

P 0145	Board Member Resignation and Removal (M) (Revised)
P 0164.6	Remote Public Board Meetings During A Declared Emergency (M) (New)
R 1642	Earned Sick Leave Law (M) (Revised)
P 1643	Family Leave (M) (New)
P 3431.1	Family Leave (M) (Abolished)
P 4431.1	Family Leave (M) (Abolished)
P 3431.3	New Jersey Family Leave Insurance Program (Abolished)
P 4431.3	New Jersey Family Leave Insurance Program (Abolished)
P & R 5330.01	Administration of Medical Cannabis (M) (Revised)
P 7425	Lead Testing of Water in Schools (M) (Revised)
R 7425	Lead Testing of Water in Schools (M) (New)
P & R 7430	School Safety (M) (Abolished)

B. No Child Left Behind Act (NCLB) to Every Student Succeeds Act (ESSA) Policy and Regulation Guides:

P 2415	Every Student Succeeds Act (M) (Revised)
P 2415.01	Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
P 2415.02	Title I – Fiscal Responsibilities (M) (Revised)
P 2415.03	Highly Qualified Teachers (M) (Abolished)
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M) (Revised)
P & R 2415.20	Every Student Succeeds Act Complaints (M) (Revised)
P 4125	Employment of Support Staff Members (M) (Revised)
P 6360	Political Contributions (M) (Revised)
P 8330	Student Records (M) (Revised)
P 9713	Recruitment by Special Interest Groups (M) (Revised)

ALERT 223

P 0131	Bylaws, Policies, and Regulations (Revised)
P 1521	Educational Improvement Plans (M) (Abolished)
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
P 2421	Career and Technical Education (Revised)
R 2421	Vocational - Technical Education (Abolished)
P 3134	Assignment of Extra Duties (Revised)
P & R 3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
P & R 3221	Evaluation of Teachers (M) (Revised)
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 4146	Nonrenewal of Nontenured Support Staff Member (Revised)
P & R 5460.02	Bridge Year Pilot Program (M) (New)
P & R 6471	School District Travel (M) (Revised)
P 8561	Procurement Procedures for School Nutrition

Monthly HIB Report

Reporting Period - May 26, 2021 - June 30, 2021

Summary

Total: One (1) HIB investigation, one (1) confirmed

Amerigo A. Anastasia School

One (1) investigation, one (1) incident confirmed as HIB

PLACEMENT OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2020-2021

ID#: 90850086

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2,220.00

ID#: 111200076

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2,220.00

ID#: 20226795

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2,220.00

ID#: 20274297

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2,220.00

TERMINATION OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2020-2021

ID#: 90850086

ID#: 111200076

ID#: 20226795

ID#: 20274297